

AGENDA
CITY OF STEVENSON COUNCIL MEETING
February 15, 2018
6:00 p.m., City Hall

1. **CALL TO ORDER/PRESENTATION OF THE FLAG:** Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.
2. **CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*
3. **MINUTES:** The following minutes have been circulated and are ready for discussion and approval:
 - a) January 18, 2018 City Council Meeting
 - b) February 8, 2018 City Council Retreat
4. **CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*
 - a) Liquor license renewal –A & J Select Market (#358984)
 - b) Liquor license renewal – Skunk Brothers Spirits (#412799)
 - c) Training Request – Mayor Scott Anderson requests approval to attend a Mayors Exchange in Olympia with Governor Jay Inslee on February 21st. Approximate cost to the City will be \$348.
 - d) Training Request – Building Inspector/Water Manager Karl Russell requests approval to attend a 2-day course in Airway Heights, WA to prepare for the Wastewater exam March 27-28, 2018. Approximate cost to the city will be \$611 plus the use of a city vehicle.
 - e) Surplus Resolution 2018-306 – Public Works Director Eric Hansen requests approval to surplus equipment that is no longer of use to the city.
5. **PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*
6. **FIRE DEPT UPDATE:** Quarterly report from Fire Chief Rob Farris.
7. **OLD BUSINESS:**
 - a) Approve Council Appointments– City Administrator Leana Johnson will present the revised 2018 annual appointments list based on the discussion from the January 18th council meeting.
 - b) Discuss Training Options for Dangerous Animals – City Administrator Leana Johnson requests council discussion about training options for dangerous animal protection.

- c) Approve Use of Force on Dangerous Animal Policy – City Administrator Leana Johnson requests approval of the new policy as revised regarding Use of Force on Dangerous Animals due to safety concerns.
- d) Sewer Plant Update – Public Works Director Eric Hansen will provide an update on the Stevenson Wastewater System and the Compliance Schedule.

8. NEW BUSINESS:

- a) Discuss General Sewer Plan Review Report from Wallace Engineering – City Administrator Leana Johnson presents the General Sewer Plan Review report from Robert Wallace for discussion.
- b) Approve Port of Skamania Shoreline Enhancement Contract Amendment– City Administrator Leana Johnson requests Council approval of the contract amendment with the Port of Skamania County for an additional \$11,400 to improve East/Kite Point for a total cost of \$111,400. The additional cost was approved by the Tourism Advisory Committee.
- c) Discuss AWC Center for Quality Communities Scholarship –The City is soliciting applications for the Association of Washington Cities scholarship opportunity, which are due Friday, March 2nd.
- d) Approve Waiving Downspout Connection Fees – At the time of the January utility billing, only 25% of sewer customers had requested an inspection of their downspouts to remove the \$10 fee. Staff requests waiving the downspout connection fee until at least half of the sewer customers have requested an inspection.
- e) Approve Ordinance 2018-1117 – City Administrator Leana Johnson requests approval of ordinance 2018-1117 Extending the current WAVE franchise until April 19, 2018.
- f) Discuss SMART Cities-This discussion is an agenda item left over from the February 8th council retreat.

9. INFORMATION ITEMS:

- a) Sheriff's report – A copy of the Skamania County Sheriff's report for January is attached for Council review.
- b) Municipal Court Cases Filed – A summary of Stevenson Municipal Court cases recently filed is attached for Council's review.
- c) Planning Commission Minutes – Minutes are attached from the 1/08/18 Planning Commission meeting.
- d) Chamber of Commerce Activities – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in January, 2018.

10. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Leana Johnson, City Administrator
- b) Eric Hansen, Public Works Director
- c) Ben Shumaker, Planning Director

11. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

January 2018 payroll & **December 2017 2nd 13th Month** & February 2018 A/P checks have been

audited and are presented for approval. January payroll checks 12188 thru 12209 total \$86,784.70 which includes one EFTPS and two ACH payments. A/P Checks 12187 & 12187 thru 12264 total 131,915.66 which includes two ACH payments. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting.

No investment activity in February 2018.

12. MAYOR AND COUNCIL REPORTS.

13. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

14. ADJOURNMENT – Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS:

- February 19, 2018 – Presidents Day City Hall offices closed.
- February 21, 2018 – Gorgeous Night Out in Olympia 5:30-7:30pm.
- March 7, 2018 – Gorgeous Night Out in Salem 5:30-7:30pm.
- March 15, 2018 – City Council Meeting