

AGENDA
CITY OF STEVENSON RESCHEDULED REGULAR COUNCIL MEETING
November 16, 2017
6:00 p.m., City Hall

1. **CALL TO ORDER:** Mayor to call the meeting to order and conduct roll call.
Excused Absences – No absences requested by Council.
2. **CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*
3. **MINUTES:** The following minutes have been circulated and are ready for discussion and approval:
 - a) Oct 19, 2017, City Council Meeting
4. **CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*
 - a) Special Occasion Liquor License - # 093647 for Rock Cove Assisted Living wine tasting event on November 17, 2017 from 5:30-9 pm.
5. **PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*
6. **PUBLIC HEARINGS:** *[Advertised public hearings have priority over other agenda items. The Mayor may reschedule other agenda items to meet the advertised times for public hearings].*
 - a) 6:15 P.M. – Final Public Hearing on 2018 Proposed Budget
 - i) Open Public Hearing – The Mayor will open the Public Hearing.
 - ii) Presentation - City Administrator Leana Johnson will provide an update to City Council and answer questions received to date regarding the 2018 proposed budget.
 - iii) Public Comment – The Mayor will invite Public Comment on the 2018 proposed budget.
 - iv) Close Public Hearing – The Mayor will close the Public Hearing.
 - v) Deliberations – City Council budget deliberations and questions to staff.
 - vi) Budget Approval – City Council will consider approving the 2018 budget or scheduling additional budget meetings for further budget consideration. *(“Approval” is requested at this meeting. “Adoption” will be requested at the December Council meeting).*
 - b) 6:30 P.M. – Public Hearing on 2017 Proposed Budget Amendments
 - i) Open Public Hearing – The Mayor will open the Public Hearing.
 - ii) Presentation - City Administrator Leana Johnson will present Ordinances 2017-1114 and answer any questions from City Council.

- iii) Public Comment – The Mayor will invite Public Comment on Ordinances 2017-1114.
- iv) Close Public Hearing – The Mayor will close the Public Hearing.
- v) Deliberations – City Council budget deliberations and questions to staff (if any).
- vi) Ordinance Approval – City Council will consider approving Ordinances 2017-1114 to amend the 2017 budget as presented.

7. OLD BUSINESS:

- a) Ordinance 2017-1109 Increasing Water and Sewer Connection Charges– This ordinance is presented to reflect the changes to the water and sewer system development charges discussed at the October 19th public hearing.
- b) Ordinance 2017-1110 Extending Senior Citizen Discount – This ordinance extends the current senior citizen discount to both water and sewer base fees.
- c) Ordinance 2017-1111 Establishing Water Charges – This ordinance is presented to reflect the changes to the water utility rates as discussed at the October 19th public hearing.
- d) Ordinance 2017-1112 Establishing Sewer Charges – This ordinance is presented to reflect the changes to the sewer utility rates as discussed at the October 19th public hearing. An update of the rate committee discussion will be provided at the meeting.
- e) Ordinance 2017-1113 Establishing a Limited Sewer Moratorium – This ordinance is presented as recommended by the Department of Ecology.
- f) Law Enforcement Services Agreement – Renewal of the 3-year Interlocal Agreement was tabled at the July meeting. Sheriff Dave Brown will report on past services and answer questions. Council approval is requested for the attached Interlocal Agreement with the Skamania County Sheriff’s Office to provide law enforcement services for the City of Stevenson for calendar years 2018, 2019, and 2020, for the amount of \$163,360 for 2018 and amounts to be determined for 2019 and 2020 based on the Portland-Salem Consumer Price Index.
- g) Sewer Plant Update– Public Works Director Eric Hansen will provide an update on the Stevenson Wastewater System and the Compliance Schedule.

8. NEW BUSINESS:

- a) Paving of Hollstrom Road – Public Works Director Eric Hansen will discuss a requested variance by the property owner to pave Hollstrom Road.
- b) Murraysmith Contract Amendment #1 – Public Works Director Hansen will present a request by Murraysmith for a contract amendment in the amount of \$11,968 for an increased scope of work related to the Water System Plan as outlined in the amendment.
- c) TetraTech Contract Amendment #2 – Public Works Director Hansen will present a request by TetraTech for a contract amendment in the amount of \$21,381 for an increased scope of work as outlined in the amendment.
- d) Hoptoberfest Invoice – City Administrator Leana Johnson requests approval of the Tourism Funding invoice in the amount of \$4,000 for Hoptoberfest as the event was not held due to the Eagle Creek fire. There was a benefit concert held the following weekend which drew out of town patrons and overnight stays.

- e) Tourism Funding Awards – City Administrator Leana Johnson will present the Tourism Advisory Committee’s 2017 funding recommendations for Council consideration.
- f) Letter Opposing Longer and Heavier Trucks – The non-profit Coalition Against Bigger Trucks requests the city sign a letter opposing longer and heavier semi-trucks on our roads.
- g) Discuss 2018 Legislative Priorities – The Association of Washington Cities has published their priorities for the 2018 legislative session. There are many city projects in the works that will need legislative support and a well-crafted consistent agenda will help get our message across. There are links to samples from other cities on the AWC website’s Advocacy page.

9. INFORMATION ITEMS:

- a) Financial Report –City Administrator Leana Johnson will present the City’s Financial Report for year-to-date revenues and expenditures through Oct 31, 2017.
- b) Sheriff’s report – A copy of the Skamania County Sheriff’s report for Oct, 2017 is attached for Council review.
- c) Planning Commission Minutes – Minutes are attached from the 10/9/17 Planning Commission meeting.
- d) Chamber of Commerce Activities – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in Oct, 2017.
- e) Municipal Court Cases Filed – A summary of Stevenson Municipal Court cases recently filed is attached for Council’s review.

10. ACTING CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Leana Johnson, City Administrator
- b) Eric Hansen, Public Works Director
- c) Ben Shumaker, Planning Director

11. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

October 2017 payroll, & November 2017 A/P checks have been audited and are presented for approval. October payroll checks 11868 thru 11897 total \$89,319.20 which includes one EFTPS and two ACH payments. Checks 11868, 11870, 11887, 11890 & 11895 were voided due to a clerical error. A/P Checks 11898 thru 11964 total \$500,348.97 which includes two ACH payments. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. No investment activity in October.

12. MAYOR AND COUNCIL REPORTS.

13. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff’s attention on issues they would like to have addressed at the next council meeting.]*

14. ADJOURNMENT – Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS:

- December 21, 2017 – Regular Council Meeting.