

AGENDA
CITY OF STEVENSON COUNCIL MEETING
October 19, 2017
6:00 p.m., City Hall

1. **CALL TO ORDER:** Mayor to call the meeting to order and conduct roll call.
Excused Absences – No absences requested by Council.
2. **CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*
3. **MINUTES:** The following minutes have been circulated and are ready for discussion and approval:
 - a) September 21, 2017 City Council Meeting
4. **CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*
 - a) Water adjustment – Sandra Loftus (meter No. 30500) requests a water adjustment of \$29.54 for a broken outside faucet and pipe which they have since repaired.
 - b) Special Occasion Liquor License – #094618 for Friends of Stevenson Library for Artist of the Gorge Event on November 4, 2017
 - c) Training Request - Karl Russell requests approval to attend a 3-day workshop on Utility Management in Spokane, Washington, December 5-7, 2017. Approximate cost to the City will be \$817 plus use of a city vehicle.
 - d) Liquor License Renewal –#088968 Andrew’s Pizza SW, Inc.
 - e) Liquor License Renewal –#087635 Red Bluff Brewing, LLC
5. **PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*
6. **PUBLIC HEARINGS:** *[Advertised public hearings have priority over other agenda items. The Mayor may reschedule other agenda items to meet the advertised times for public hearings].*
 - a) 6:30 P.M. – Sewer and Water Rate Changes – City Administrator Leana Johnson will present a draft ordinance for public comment and council consideration. This is the second public hearing for the proposed sewer system rate changes.
7. **PRESENTATIONS FROM OUTSIDE AGENCIES:**
 - a) Skamania County Chamber of Commerce – Executive Director Casey Roeder will provide an update on recent events and activities.
 - b) Port of Cascade Locks – Presentation regarding toll increases for the Bridge of the Gods.

8. OLD BUSINESS:

- a) Sewer Plant Update – Public Works Director Eric Hansen will provide an update on the Stevenson Wastewater System and the Compliance Schedule.
- b) Kanaka Creek Project/Change Orders – Hansen to present Crestline Construction requests for change orders. Hansen requests ratification of Change orders 1, 2 and 3 as shown on the attached summary sheets. These change orders increase the total contract amount by \$55,173.25 for a new contract total of \$665,928.25 and add three working days.

9. NEW BUSINESS:

- a) AWC Health Insurance Agreement – City Administrator Leana Johnson recommends changing the health insurance plan from the current AWC HealthFirst, which ends 12/31/2017, to the AWC HealthFirst 250 plan and adding vision coverage with the VSP \$10 plan.
- b) Skamania EDC Contract Approval – City Administrator Leana Johnson requests Council approval of the attached contract with Skamania County Economic Development Council for services related to the general economic development of the city for a total cost of \$9,945.
- c) Resolution Updating Authorized Individual for the Local Government Investment Pool – Resolution 2017-300 is presented to update the authorized individual for the account from former City Administrator Nick Hogan to current City Administrator Leana Johnson.
- d) Height Restriction No Parking-Public Works Director Eric Hansen will report on the design options for a vehicle height parking restriction on Second Street east of the west entrance to the A&J parking lot to improve visibility for vehicles leaving the lot.
- e) Set Date for Council Retreat – Discuss and set a date in 2018 for a council retreat for city visioning.
- f) Preliminary Budget Update and Salary Planning-City Administrator Leana Johnson will present a preliminary budget update (current year revenues and expenditures compared to budget) and will request council approval of a salary schedule adjustment (Cost of Living Increase) for 2018 based on the Portland-Salem CPI-U increase from June 2016-June 2017 of 4.4%.
- g) Discuss Downtown Homeless – City Administrator Leana Johnson will update council on the status of the issue and options for council to discuss.
- h) Discuss Hidden Ridge Pedestrian Pathway – Public Works Director Eric Hansen will present the matter of the completion of a pedestrian pathway from Hidden Ridge as required in the 2006 plat approval.
- i) Temporary Public Works Employee Status Change – Public Works Director Eric Hansen will present a request to change the status of the temporary public works employee to full time.

10. INFORMATION ITEMS:

- a) Financial Report - City Administrator Leana Johnson will present the City's Financial Report for year-to-date revenues and expenditures through September 30, 2017.
- b) Building Permits Issued – Leana Johnson will present a summary of recent Building Permits issued for new residential or commercial/industrial buildings.

- c) Gorge Happiness – Information regarding the Gorge Happiness events and calendar provided by One Community Health.
- d) Sheriff's Report – A copy of the Skamania County Sheriff's report for September is attached for Council review.
- e) Municipal Court Cases Filed – A summary of Stevenson Municipal Court cases recently filed is attached for Council's review.
- f) Planning Commission Minutes – The Planning Commission did not meet in September.
- g) Chamber of Commerce Activities – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in September.
- h) Fire Hall Plan Update – City Administrator Leana Johnson will provide an update on plans to move forward with the new Fire Hall.

11. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Leana Johnson, City Administrator
- b) Eric Hansen, Public Works Director
- c) Ben Shumaker, Planning Director

12. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

September 2017 payroll, & October 2017 A/P checks have been audited and are presented for approval. September payroll checks 11773 thru 11792 total \$82,583.27 which includes one EFTPS and two ACH payments. A/P Checks 117793 thru 11867 total \$196,870.25 which includes three ACH payments. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. No investment activity in September.

13. MAYOR AND COUNCIL REPORTS.

14. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

15. ADJOURNMENT

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UPCOMING MEETINGS AND EVENTS:

- November 9, 2017 6pm Special Council Meeting and Public Hearing on proposed 2018 budget.
- November 16, 2017 6pm Regular Council Meeting and final Public Hearing on proposed 2018 budget.