

AGENDA
CITY OF STEVENSON RESCHEDULED REGULAR COUNCIL MEETING
September 21, 2017
6:00 p.m., City Hall

1. **CALL TO ORDER:** Mayor to call the meeting to order and conduct roll call.
Excused Absences – Jenny Taylor (out of the country).
2. **CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*
3. **MINUTES:** The following minutes have been circulated and are ready for discussion and approval:
 - a) August 2, 2017, Special City Council Meeting
 - b) August 24, 2017, City Council Meeting
 - c) August 31, 2017, Special City Council Meeting
4. **CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*
 - a) 2017 IACC Conference – Permission for Leana Johnson, Ben Shumaker, & Eric Hansen to attend the Infrastructure Assistance Coordinating Council conference in Wenatchee, WA Oct 24-26, Wenatchee, WA. Per person costs to include \$185 registration, \$93/night lodging allowance, \$51/day per diem, & mileage.
 - b) WTPO II Certification Exam Review – Permission for Eric Hansen to attend Water Treatment Plant Operator II training in Pasco, WA Oct 11-12, 2016. Estimated cost \$300 tuition, \$96/night lodging allowance, \$59/day per diem. City vehicle will be used.
 - c) Water adjustment – Brian Adams (meter No. 205400) requests a water adjustment of \$443.94 for a water leak that has been repaired.
 - d) Water adjustment – Linda Lee (meter No. 405300) requests a water adjustment of \$255.67 for a water leak that has been repaired.
5. **PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*
6. **PUBLIC HEARINGS:** *[Advertised public hearings have priority over other agenda items. The Mayor may reschedule other agenda items to meet the advertised times for public hearings].*
 - a) None
7. **PRESENTATIONS FROM OUTSIDE AGENCIES:**
 - a) None
8. **OLD BUSINESS:**

- a) Sewer Plant, Facilities & Rates Update – Staff and Council members to report on ad hoc committee meetings and the four subcommittee areas – Rates, BOD reduction, Grants, & Right Sizing/Value Engineering. Mark Peterson to also report regarding water quality monitoring for bacteria at three locations in Kanaka Creek.
- b) Gropper Road Project/Change Orders– Hansen to present Crestline Construction requests for change orders. Hansen requests ratification of Change orders 1 & 2 as shown on the attached summary sheets. These 2 change orders increase the total contract amount by \$3,493.12 for a new contract total of \$229,692.12 and add one working day.

9. NEW BUSINESS:

- a) Resolution Amending Banking Authorizations – **Resolution 2017-0299** is presented to update banking authorizations, adding Leana Johnson as Clerk-Treasurer and removing Carla Cosentino as the interim Clerk-Treasurer.
- b) Equipment Purchase – Hansen to report on purchase of a 2007 International 5-yard Dump/Plow/Sander; \$27,830 auction item purchase of surplus equipment from the City of Everett, WA. The purchase was made under procedures prescribed by Section K, Resolution 227 (RCW 39.30.045). The 1980 International Dump listed on the City’s equipment replacement schedule for 2017 (\$45,000 estimated replacement cost) will be included on a resolution to surplus items to be presented later this year.
- c) Height Restricted No Parking – Hansen to report on John Mobley’s request for a vehicle height parking restriction on Second Street east of the west entrance to the A&J parking lot to improve visibility for vehicles leaving the lot.
- d) Budget Calendar- City Administrator Leana Johnson will present the proposed 2018 budget development calendar for council approval.
- e) Personnel – Mayor’s request for Deputy Clerk temporary salary increase.

10. INFORMATION ITEMS:

- a) Financial Report – Acting City Administrator Carla Cosentino will present the City’s Financial Report for year-to-date revenues and expenditures through August 30, 2017.
- b) Sheriff’s report – A copy of the Skamania County Sheriff’s report for July, 2017 is attached for Council review.
- c) Chamber of Commerce Activities – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in August, 2017.
- d) Audit Report – The 2016 Financial Statements and Accountability Audit reports from the Washington State Auditor’s Office are completed and attached.
- e) Building Permits – 3 new single-family residence permits issued in Jul & 2 in Aug.
- f) Fire Report – An update from the Fire Chief on the department’s response to the Eagle Creek and Archer Mountain fires

11. ACTING CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Leana Johnson, City Administrator & Carla Cosentino, Interim City Administrator

- b) Eric Hansen, Public Works Director
- c) Ben Shumaker, Planning Director

12. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

August 2017 payroll, & September 2017 A/P checks have been audited and are presented for approval. August payroll checks 11698 thru 11721 total \$78,622.51 which includes one EFTPS and two ACH payments. A/P Checks 11722 thru 11772 total \$672,189.61 which includes three ACH payments. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. No investment activity in August.

13. MAYOR AND COUNCIL REPORTS.

14. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

15. ADJOURNMENT – Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS: