

MINUTES
CITY OF STEVENSON COUNCIL
SPECIAL MEETING
August 2, 2017
6:00 pm City Hall

1. **CALL TO ORDER:** Mayor Cox called the meeting to order at 6:00pm (recorder turned on 6:07 pm)
Council members present: Paul Hendricks, Robert Muth, Mark Peterson, Jenny Taylor, Amy Weissfeld (6:08 pm).
Staff present: Carla Cosentino, Eric Hansen, Ben Shumaker.
Guests: Cyndy Bratz of Tetra Tech, Scott Anderson, Kari Fagerness (and other community members).
2. **CHANGES TO THE AGENDA:** None.
3. **OLD BUSINESS:** Sewer Plant Update.

Hansen briefed the Council on the ad hoc committee's progress. Cyndy Bratz led the rest of the discussion by updating Council on the current status of the project. She presented a 2012 through 2016 BOD loading spreadsheet. The load decreased when **Hansen** reached out to businesses with steps to reduce loading, but in 2015 it came back up. The current treatment plant was built in 1992 and is 25 years old; expected life is usually 20 years. This is why improvements are needed.

The Council had expressed they did not want treatment at waterfront therefore Alternative 1b is appropriate. DOE (Department of Ecology) likes selector basins (activated sludge basins with selectors). A list of options not suitable for Stevenson can be included in facility plan. **PETERSON** brought up packaged treatment plants and the variety of alternatives they provide. Packages are one-size-fits-all, but Stevenson's situation would not work with this—too many variables **MUTH** brought up EPA funding sources and asked about prepackaged or original construction.

MUTH and Bratz discussed the need to move away from SBR (sequencing batch reactors—suspended growth process). **MUTH** asked where the data for the estimates came from. Bratz said 20% contingency, other current projects with actual construction costs, and Tetra Tech projects. Bratz asked if it is a goal to get below \$10 million. **Shumaker** said there may be \$5 million in grants from DOE. **MUTH** asked how many bidders we're likely to get; Bratz said likely five bidders: Slaten, Mortensen, JD Fowler, Kiewitt, and North Bonneville's contractor. **WEISSFELD** asked: how would recommendation be different without high BOD loaders, for a city of our size? Bratz said the plant is already close to needing expansion/improvement/updating, even without them. **HENDRICKS** asked: how much of the cost is normally placed on the high load dischargers? Bratz said this is an excellent question and there will be more information about it at next council meeting August 24 when the rate specialist will give a report; she's also a funding specialist.

Plan to Maintain Adequate Capacity (PMAC): PMAC is a 4-year plan until new construction comes online. DOE is asking if Council has enough time to make a decision based on this schedule for a new plant, it is okay to push the schedule out. Would need another full-time employee, by DOE standard, to demonstrate the plant will stay in compliance before new facility comes online. A moratorium on new non-residential connections could be imposed by DOE if the City doesn't comply—Council does not want that. Bratz stated Alternative 1b seems to meet the needs of the city best with more of a cushion to grow for the future. More data won't really change the plan, and would cost \$60K for more sampling. **Hansen:** high load dischargers will be responsible to DOE as well through a discharge permit. Council Consensus: more data from more sampling will not improve the situation. Bratz said our situation is a sign of growth in a vibrant city. **Cosentino** will provide operating costs of what we pay

now at next meeting. **HENDRICKS** requested comps for rates. **WEISSFELD** requested a full budget; Bratz referred her to the appendix of the facility plan. A Draft rate structure analysis will be emailed to Council. **Shumaker** said he will focus his talk with loaders on the EDA grant so they will plan jointly. Need to help convey they're not being singled out. He will also convey it's a good problem to have and the City is glad they're here; they fit the comp plan for light industrial use. He said this is the biggest project the City has ever dealt with.

4. NEW BUSINESS:

a) Ordinance 2017-1106: Requiring City Council Confirmation of Clerk-Treasurer appointment presented for adoption. SMC 2.08 creates a combined position of City Clerk-Treasurer to be appointed by the Mayor. Pursuant to RCW 35A.12.090, the ordinance adds a requirement that the Mayor's appointment of the Clerk-Treasurer be confirmed by the City Council.

MOTION: **PETERSON** moved to approve Ordinance 2017-1106; **WEISSFELD** seconded; all approved.

b) Resolution 2017-0298: Presented to update interim banking authorizations, adding the Interim Clerk-Treasurer and removing the resigned Clerk-Treasurer.

MOTION: **MUTH** moved to approve Resolution 2017-0298; **HENDRICKS** seconded; all approved.

c) Timber Harvest Contract Approval: The Kaski Logging contract was presented for harvesting approximately 2,200 MBF of logs for payment as stated in Exhibit A of the contract.

MOTION: **PETERSON** moved to approve the Kaski Logging contract; **HENDRICKS** seconded; all approved.

5. MAYOR AND COUNCIL REPORTS. Mayor Cox appointed Carla Cosentino as Interim City Administrator and updated the Council on progress with filling the permanent position vacancy. There were 14 applications received; **Mayor Cox** invited Council to review the applications. It was decided Cosentino, Hansen, and Shumaker will participate on the interviewing committee unless they are applying, plus Pat Albaugh from the Port of Skamania and Tom Lannen from Skamania County. Mayor Cox said there are five or six applicants locally and that it would be best if we could choose someone local this time so we have more assurance that the person will stay in the area. The meeting will have to be advertised if three Council members participate; it was decided to hold the special meeting on August 16 at 6:00 pm. Mayor Cox needs input/score sheets by the end of day this Monday, then he'll schedule four to six finalists for 30-minute interviews; the decision will be announced at the August 24 regular meeting.

6. ADJOURNMENT – Mayor adjourned the meeting at 7:52 pm.

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UPCOMING MEETINGS AND EVENTS:

- > August 24, 2017 – Rescheduled August Council meeting (rescheduled from August 17, 2017, to avoid conflict with the County Fair). The August Council meeting will include two public hearings:
 - 1) A public hearing / presentation from Tetra Tech for the updated Sewer Plan (public hearing #2 of 2 for the sewer plan update)
 - 2) A public hearing / presentation from sewer rate consultant Katy Isaksen on proposed revisions to sewer system user charges and the rate schedule (public hearing #1 of 2 for proposed sewer system rate changes).

_____ approved; _____ approved with revisions

Frank Cox, Mayor

Date

Minutes by Julie Mayfield

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