

AGENDA
CITY OF STEVENSON RESCHEDULED REGULAR COUNCIL MEETING
August 24, 2017
6:00 p.m., City Hall

1. **CALL TO ORDER:** Mayor to call the meeting to order and conduct roll call.
Excused Absences – No absences requested by Council.
2. **CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*
3. **MINUTES:** The following minutes have been circulated and are ready for discussion and approval:
 - a) July 20, 2017, City Council Meeting
 - b) August 16, 2017 Special City Council Meeting (Minutes of 8/2/17 not yet available.)
4. **CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*
 - a) Special Occasion Liquor License – #074831 American Legion Auxillary Coy-Catlin Post 137 for Aug 16-19, 2017 (Skamania County Fair)
 - b) Liquor License Renewal – #078502 El Rio Texicantina
5. **PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*
6. **PUBLIC HEARINGS:** *[Advertised public hearings have priority over other agenda items. The Mayor may reschedule other agenda items to meet the advertised times for public hearings].*
 - a) 6:15 P.M. – General Sewer Plan Update – Presentation by Tetra Tech (contracted engineer) and public comment on the draft City of Stevenson General Sewer Plan Update. This is the second of two scheduled public hearings for the General Sewer Plan update.
 - b) 6:45 P.M. – Sewer Rate Changes – Presentation by Katy Isaksen (contracted consultant) and public comment on proposed revisions to sewer system user charges and the rate schedule. This is the first of two public hearings for the proposed sewer system rate changes.
7. **OLD BUSINESS:**
 - a) Sewer Plant Update – Discussion and possible action to adopt the General Sewer and Wastewater Facilities Plan.
 - b) Sewer Rate Changes – Council discussion of proposed rate changes. A second public hearing to be scheduled for 9/21/17.
 - c) City Administrator Employment Contract – The Mayor’s selection for appointment of Leana Johnson as City Administrator was confirmed by the City Council at the 8/16/17 Special Meeting. An employment contract is presented for approval. City Attorney Ken Woodrich has reviewed

the agreement. Terms include a starting salary at \$87,954 (Step 6 of the City Administrator Salary Range), 10 days vacation, and 5 days sick leave. Additional leave to accrue at 10 hrs/mo vacation and 8 hrs/mo sick. Agreement includes a 90-day probation period and severance pay equal to 6 months of the employee's current annual gross salary in the event of termination without cause or a request to resign for the convenience of the City. Other standard medical, dental, vision and retirement benefits, as well as standard limitations on vacation and sick leave accruals.

8. NEW BUSINESS:

- a) Ordinance 2017-1107 Wave Franchise Extension – City Attorney Ken Woodrich will update on Wave Broadband's request for an extension of its cable television franchise. The ordinance is presented for adoption.
- b) Interlocal Agreement Port of Skamania – Cosentino requests Council approval of the 1) Interlocal Agreement and 2) Restrictive Covenant with the Port of Skamania for purchase of property at 21 NE Cascade (Tax Lot 03753633060000); City will pay \$200,000 at closing with the intent that the property will be maintained in perpetuity by the Port as a public waterfront park until the Port reimburses the City the sum of \$200,000. The purchase will come from Fund 103 (Tourism Promotion Fund).

9. INFORMATION ITEMS:

- a) Financial Report – Acting City Administrator Carla Cosentino will present the City's Financial Report for year-to-date revenues and expenditures through July 31, 2017.
- b) Sheriff's report – A copy of the Skamania County Sheriff's report for July, 2017 is attached for Council review.
- c) Municipal Court Cases Filed – A summary of Stevenson Municipal Court cases recently filed through July 31, 2017, is attached for Council's review.
- d) Chamber of Commerce Activities – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in July, 2017.
- e) SW WA Regional Transportation Council (RTC) Report – a report and invitation to discuss future projects.

10. ACTING CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Carla Cosentino, Acting City Administrator
- b) Eric Hansen, Public Works Director
- c) Ben Shumaker, Planning Director

11. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

July 2017 payroll checks and August 2017 A/P checks have been audited and are presented for approval. July payroll checks 11610 through 116420 total \$90,745.7 which includes one EFTPS and two ACH payments. Checks 11618, 11625, 11632, 11633, 11634, 11635 & 11638 were voided due to a clerical error. A/P Checks 11643 thru 11697 total \$372,532.99 which includes two ACH payments. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed

claims vouchers will be available for review at the Council meeting. No investment activity occurred in July.

12. MAYOR AND COUNCIL REPORTS.

13. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

14. ADJOURNMENT – Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS: