

AGENDA
CITY OF STEVENSON COUNCIL MEETING
June 15, 2017
6:00 p.m., City Hall

1. **CALL TO ORDER:** Mayor to call the meeting to order and conduct roll call.
Excused Absences – Amy Weissfeld requests an excused absence for a prior arranged absence. (Amy will be out of country for a work conference).
2. **CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*
3. **MINUTES:** The following minutes have been circulated and are ready for discussion and approval:
 - a) May 18, 2017, City Council Meeting
4. **CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*
 - a) Water adjustment – Humaira Falkenberg (meter No. 205250) requests a water adjustment of \$336.65 for water leak which they have since repaired.
 - b) Liquor License Renewals – Main Street Convenience Store, Jester and Judge, Clark and Lewie’s.
 - c) Special Occasion Liquor License - BOTG Kitefest, July 21-23 and 28-30, 2017, East Point launch.
 - d) Special Occasion Liquor License - American Legion Auxillary, CGIC Museum, August 12-15, 2017.
 - e) Special Occasion Liquor License - American Legion Auxillary, CGIC Museum, September 16, 2017.
 - f) Training Request - Public Works employee Mark Tittle requests approval to attend a two-day workshop “Water Treatment Plant Operator II”, in Pasco, Washington, November 10 and 11, 2017. Approximate cost to the City will be \$623 plus use of a city vehicle.
 - g) Training Request - Public Works employee Tyson Schupbach requests approval to attend a two-day workshop “Water Treatment Plant Operator I”, in Pasco, Washington, November 10 and 11, 2017. Approximate cost to the City will be \$623 plus use of a city vehicle.
5. **PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*
6. **PUBLIC HEARINGS:** *[Advertised public hearings have priority over other agenda items. The Mayor may reschedule other agenda items to meet the advertised times for public hearings].*
 - a) **6:15 P.M. – Transportation Improvement Program** - Public Works Director Eric Hansen will present the updated Six-Year Transportation Improvement Program (TIP) for public input and Council review. This is the second of two scheduled public hearings for the annual TIP update.

Public Hearings, continued:

- b) 6:25 P.M. – Planning Department Fee Increase – Planning Director Ben Shumaker will present Resolution 2017-0296, proposed Planning fee increases to become effective August 1, 2017, for public comment and Council consideration.
- c) 6:30 P.M. – Planned Unit Developments – Ben Shumaker will present Ordinance 2017-1104, Residential Planned Unit Development regulations, for public comment and Council consideration.
- d) 6:45 P.M. – Budget Amendment – City Administrator Nick Hogan will present Ordinance 2017-1105 to amend the budget for the City of Stevenson to add Fund 308, Gropper Road Sidewalk, for public comment and Council consideration.

7. PRESENTATIONS FROM OUTSIDE AGENCIES:

- a) Sheriff Dave Brown – Skamania County Sheriff Dave Brown will update City Council on recent activities and items related to renewal of the three-year Law Enforcement contract.
- b) Stevenson Community Pool – Stevenson-Carson School District Superintendent Karen Douglass will update City Council on efforts to re-open the Community Pool and will request Council approval of pool support funding for 2018 in the amount of \$20,000 as requested in the May Council meeting.
- c) Columbia Gorge Interpretive Center – CGIC Executive Director Rob Peterson will update City Council on recent activities in the Interpretive Center and efforts to expand capacity for hosting weddings.

8. OLD BUSINESS:

- a) Sewer Plant Update – Public Works Director Eric Hansen will provide an update on the Stevenson Wastewater System and the Compliance Schedule.
- b) Contract approvals – Purchase of County Well – Public Works Director Eric Hansen requests Council approval of the attached Intergovernmental Agreement for City purchase of the County well for the amount of \$10.00. (Carried forward from May Council meeting).
- c) On-Call / Standby Pay – City Administrator Nick Hogan will update Council on his investigation into on-call pay / standby pay for City field crew and request Council approval of next steps. (Follow-up to Council’s previous questions).

9. NEW BUSINESS:

- a) Parking Issues on Russell Avenue – Please see attached letter of concern from Melissa Still, owner of Bigfoot Coffee Roasters LLC, regarding traffic and parking issues on SW Russell Avenue.
- b) Port of Skamania County Waterfront Shoreline Restoration – Planning Director Ben Shumaker will brief Council on a Shoreline Substantial Development Permit application received from the Port of Skamania County and request Council set the date for a public hearing on this application.

- c) Contract approvals – City Administrator Nick Hogan requests Council approval of the attached Tourism Funds Interlocal Agreement with the Port of Skamania County for design and installation of waterfront wayfinding signage for a not-to-exceed reimbursement of \$29,582.

10. INFORMATION ITEMS:

- a) Port Trail Letter of Support – A copy of a letter of support for the Port of Skamania County’s application to the Regional Transportation Council is attached for Council information.
- b) Sheriff’s report – A copy of the Skamania County Sheriff’s report for May, 2017 is attached for Council review.
- c) Municipal Court Cases Filed – A summary of Stevenson Municipal Court cases recently filed through May 31, 2017, is attached for Council’s review.
- d) Planning Commission Minutes – Minutes are attached from the 5-8-17 Planning Commission meeting.
- e) Chamber of Commerce Activities – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in May, 20107.

11. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Nick Hogan, City Administrator
- b) Eric Hansen, Public Works Director
- c) Ben Shumaker, Planning Director

12. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

May 2017 Payroll & June 2017 Accounts Payable checks have been audited and are presented for approval. May payroll checks 11444 through 11469 total \$87,110.79 which includes one EFTPS and two ACH payments. A/P Checks 11470 through 11528 total \$262,833.61 which includes three ACH payments. A/P checks 11472, 11484, and 11510 were voided and reissued to correct clerical errors. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. No investment activity occurred in May.

13. MAYOR AND COUNCIL REPORTS.

14. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff’s attention on issues they would like to have addressed at the next council meeting.]*

15. EXECUTIVE SESSION – City Council will convene in Executive Session under RCW 42.30.110.1(b) to consider the selection of a site or the acquisition of real estate.

16. RETURN TO REGULAR SESSION – Mayor will reconvene the regular Council meeting and call it order.

17. CITY COUNCIL ACTION – City Council will consider action based on the discussions held in Executive Session.

18. ADJOURNMENT – Mayor will adjourn the meeting.