

AGENDA
CITY OF STEVENSON COUNCIL MEETING
May 18, 2017
6:00 p.m., City Hall

1. **CALL TO ORDER:** Mayor to call the meeting to order and conduct roll call.
2. **CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*
3. **MINUTES:** The following minutes have been circulated and are ready for discussion and approval:
 - a) April 20, 2017 City Council Meeting
4. **CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*
 - a) Water adjustment – Bonnie Johnson (meter No. 500240) requests a water adjustment of \$310.75 for a leaking under-ground pipe which they have since replaced.
 - b) Water adjustment – Don Booth (meter No. 402400) requests a water adjustment of \$844.39 for a water main break which has since been repaired.
5. **PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*
6. **PUBLIC HEARINGS:** *[Advertised public hearings have priority over other agenda items. The Mayor may reschedule other agenda items to meet the advertised times for public hearings].*
 - a) 6:15 P.M. – Transportation Improvement Program – Public Works Director Eric Hansen will present the updated Six-Year Transportation Improvement Program (TIP) for Council review and Public input. This is the first of two scheduled public hearings for the annual TIP update.
 - b) 6:30 P.M. – Planned Unit Developments – Planning Director Ben Shumaker will present the draft residential Planned Unit Development regulations that have been developed by the Planning Commission in response to the joint meeting between the Planning Commission and City Council. This is the first of two scheduled public hearings for this issue.
7. **PRESENTATIONS FROM OUTSIDE AGENCIES:**
 - a) Stevenson Community Pool – Superintendent Karen Douglass will update City Council on efforts to re-open the Community Pool and request Council consideration of 2018 pool support funding.

8. OLD BUSINESS:

- a) Sewer Plant Update – Public Works Director Eric Hansen will provide an update on the Stevenson Wastewater System and the Compliance Schedule, including an overview of the two options currently under consideration.
- b) BRG Walnut Park Proposal - Justin Gross, owner of Big River Grill, will update Council on his request for seasonal lease of a portion of Walnut Park as an outdoor serving area and request Council approval of financial terms.
- c) On-Call Coverage – City Administrator Nick Hogan will update Council on efforts to develop a proposed modification to the City’s on-call policies and the way we provide backshift and weekend public works coverage.
- d) Gropper Road Sidewalk Bid Award – Public Works Director Eric Hansen requests Council approval of awarding the Gropper Road Sidewalk project to Crestline Construction pending TIB approval of the bid award.

9. NEW BUSINESS:

- a) Contract approvals – Purchase of County Well – Public Works Director Eric Hansen requests Council approval of the attached Intergovernmental Agreement for City purchase of the County well for the amount of \$10.00.
- b) Contract approvals – Stevenson Community Gardens and Agro-Tourism Project – City Administrator Nick Hogan will request Council approval of a 2017 Tourism Funding Contract with Norm Haight to expand and improve the Stevenson Community Gardens and Agro-Tourism Project for a total not-to-exceed amount of \$4,500.
- c) Reschedule August Council Meeting – City Administrator Nick Hogan will request City Council reschedule the August Council meeting to avoid having it the same week as the Skamania County Fair as per previous Council request.
- d) Resolution 2017-297 Surplus Equipment – Nick Hogan will present Resolution 2017-297 for City Council consideration of Surplus Equipment and disposal.
- e) Planning Commission Letter, Del Ray Sewer Line – Planning Director Ben Shumaker will present a letter to City Council from the Planning Commission recommending consideration of incorporating a citizen request for a sewer line extension into the City’s Kanaka Creek Road improvement plans.

10. INFORMATION ITEMS:

- a) Sheriff’s report – A copy of the Skamania County Sheriff’s report for April, 2017 is attached for Council review.
- b) Municipal Court Cases Filed – A summary of Stevenson Municipal Court cases recently filed is attached for Council’s review.
- c) Planning Commission Minutes – Minutes are attached from the April, 2017 Planning Commission meeting.
- d) Chamber of Commerce Activities – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in April, 2017.

11. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Nick Hogan, City Administrator
- b) Eric Hansen, Public Works Director
- c) Ben Shumaker, Planning Director

12. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

April 2017 payroll & May 2017 A/P checks have been audited and are presented for approval. April payroll checks 11365 through 11388 total \$81,578.71 which includes one EFTPS and two ACH payments. A/P Checks 11389 through 11443 total \$178,609.38 which includes two ACH payments. Check # 11323 was voided because the class was cancelled. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. No investment activity occurred in April.

13. MAYOR AND COUNCIL REPORTS.

14. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

15. ADJOURNMENT – Mayor will adjourn the meeting.