

Appendix # A-9d

UTILITIES/MAINTENANCE WORKER

SUMMARY: This is a field position responsible to the Public Works Field Supervisor and the Public Works Director. The position will work in the City's utility (water and sewer), street, parks, equipment, and general facilities maintenance departments.

PRIMARY TASKS AND DUTIES: Performs the regular and recurring installation, repair and maintenance work in the streets, water supply and distribution, sewer collection, and parks division. Proficiently operates departmental equipment such as backhoe's, excavators, street sweepers, dump trucks, loaders, grader, power lawnmowers and concrete cutting equipment. Repairs water mains, cleans out and installs sewer and water lines, cleans curbs, gutters and repairs park facilities. Operates and maintains the water treatment plant, well and intake stations. Prepares and maintains records and performs appropriate tests to meet State requirements.

Responsible for installation, maintenance and repair of city sewer lines and pumping equipment. Weekend testing and emergency back up to the Waste Water Treatment Plant operator.

Operation of the water and sewer utilities will require some weekend duties shared with the Public Works staff (two hours Saturday and Sunday – four hours total). **Will be available by phone when on call weekends.** Emergencies will require overtime work to repair utilities. Ability to read utility as-built drawings for water and sewer, use maps, understand basic survey descriptions and work with engineering documents.

Maintenance of city streets will include pothole patching, striping, snow plowing, sign repair, litter control, hot mixing, and control of vegetation along right-of-way. Operation of street sweeper and brushcutters. Street light repair. Culvert replacement, chip seal, painting crosswalks, concrete cutting saw, pouring sidewalks, operating cutting torch, saws, roller, man lift, jumping jack, maintenance of fire hydrants.

Responsible for the general maintenance and repair of both diesel and gas engines.

Responsible for the construction and maintenance of city parks, city buildings and other structures.

MINIMUM QUALIFICATIONS:

- High School graduate or GED equivalent.
- Must live within twelve (12) miles of the city.
- Must be able to work independently.
- Must have a Washington Driver's License with commercial validation or the ability to acquire within six (6) months. The City will complete a review of the final applicant's driving record.

PREFERRED QUALIFICATIONS:

- Experience in Heavy Equipment Operation (backhoes, dump trucks, and snowplows).
- Plumbing Skills.
- Basic Electrical Skills including *basic Telemetry and cable splicing knowledge.*
- Carpentry Skills.
- Experience in Welding.
- Diesel and Gas equipment repair.
- Basic Mechanical Skills.
- Experience in Road Construction and Repair.
- Knowledge of Grounds Maintenance.

POSSESSION OR ABILITY TO ACQUIRE WITHIN 18 MONTHS OF EMPLOYMENT:

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| Water Distribution Manager I (WDMI) | Cross Connection Control Specialist (CCCS) |
| Water Plant Operator I (WTPOI) | Flagger Certification |
| Wastewater Treatment Plant Operator I (WTPOI) | |
| A/C Pipe Certification | |

ABILITY TO ACQUIRE WITHIN 5 YEARS OF EMPLOYMENT

- Water Plant Operator II (WTPO II)

Good oral and written communication skills are necessary to work with the public.