

AGENDA
CITY OF STEVENSON COUNCIL MEETING
March 16, 2017
6:00 p.m., City Hall

1. **CALL TO ORDER:** Mayor to call the meeting to order and conduct roll call.
Excused Absences – No absences requested by Council.
2. **CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*
3. **MINUTES:** The following minutes have been circulated and are ready for discussion and approval:
 - a) February 6, 2017 City Council Meeting
4. **CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*
 - a) Water adjustment – Shawn Daughton (meter No. 605800) requests a water adjustment of \$162.36 for a leaking water heater which they have since replaced.
 - b) Liquor license renewal – Fraternal Order of Eagles #1744
 - c) Liquor license renewal – Skamania Lodge
 - d) Special Occasion Liquor license application – The Skamania County Republican Party, at Maple Leaf Events, 401 Maple Way Road, Stevenson WA.
 - e) Payment of Overtime – Public Works Director Eric Hansen requests payment for 17 hours of overtime worked in February, 2017 for snow removal and water & sewer plant callouts.
 - f) Training Request - Building Inspector Karl Russel requests retroactive approval to attend a two-day workshop, “20th Annual Building Officials Short Course”, in Leavenworth, Washington, March 15 and 16, 2017. Approximate cost to the City will be \$579 plus use of a city vehicle. This training is requested in place of a workshop approved by Council in January, 2017, for a two-day workshop “2017 Annual Education Institute”.
 - g) Training Request - Public Works Director Eric Hansen requests approval to attend a three-day “Management & Supervisory Leadership Training Program” in Issaquah, Washington, May 20 to 22, 2017. Approximate cost to the City will be \$1,255 plus use of a city vehicle.
5. **PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*
6. **PRESENTATIONS FROM OUTSIDE AGENCIES:**
 - a) Columbia River Gorge Commission – Executive Director Krystyna Wolniakowski will brief City Council on the Columbia River Gorge National Scenic Area Management Plan Review.

- b) Skamania County Economic Development Council – Executive Director Kari Fagerness will update City Council on recent EDC activities.
- c) Flash Love -Andrey Ivanov will brief City Council on his efforts to engage and inspire youth through community involvement.

7. OLD BUSINESS:

- a) Sewer Plant Update – Public Works Director Eric Hansen will provide an update on the Stevenson Wastewater System and the Compliance Schedule.
- b) Nuisance Complaints – City Administrator Nick Hogan will review Nuisance Complaint Logs and Enforcement Guidance with City Council as follow-up to recent Council questions about the nuisance enforcement process.
- c) Traffic Calming Devices - Public Works Director Eric Hansen will present several options for traffic calming on First Street as per Council’s request.
- d) Overtime Pay for Exempt Employees – Nick Hogan will present several documents related to the City’s current practice of paying overtime or comp time for certain overtime hours worked by the Public Works Director as per City Council’s recent request.

8. NEW BUSINESS:

- a) Contract approvals – Public Works Director Eric Hansen requests Council approval of the attached amendment #1 with Tetra Tech for an amendment of \$112,791 and a revised total not-to-exceed cost of \$\$323,351.
- b) Utilities / Maintenance Worker Job Description – Eric Hansen requests Council approval of the attached revised job description for Utilities / Maintenance Worker.
- c) Support of State-wide Tourism Marketing – City Administrator Nick Hogan will present a request from OneGorge for the City to sign a group letter to our legislators in support of state-wide tourism marketing.

9. INFORMATION ITEMS:

- a) County Well – Public Works Director Eric Hansen will provide an update on efforts to purchase the County well.
- b) Skamania County Ice Storm Hotwash – Skamania County Emergency Management Coordinator John Carlson has provided the attached summary of a meeting held by local entities to review and critique the actions taken during the recent ice storm.
- c) Nuisance Complaint 2017-01 – A copy of Nuisance Complaint 2017-01 received concerning removal of the First Street stop signs is attached for Council information.
- d) Sheriff’s report – A copy of the Skamania County Sheriff’s report for February 2017 is attached for Council review.
- e) Municipal Court Cases Filed – A summary of Stevenson Municipal Court cases recently filed is attached for Council’s review.
- f) Planning Commission Minutes – Minutes are attached from the February Planning Commission meeting.

- g) Chamber of Commerce Activities – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in February 2017.

10. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Nick Hogan, City Administrator
- b) Eric Hansen, Public Works Director
- c) Ben Shumaker, Planning Director

11. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

February 2017 payroll & March 2017 A/P checks have been audited and are presented for approval. February payroll checks 11213 thru 11231 total \$88,164.13 which includes one EFTPS and two ACH payments. A/P Checks 11232 thru 11281 total \$103,796.66 which includes two ACH payments. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. There were no investment sales or purchases in February 2017.

12. MAYOR AND COUNCIL REPORTS.

- 13. ISSUES FOR THE NEXT MEETING:** *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

14. EXECUTIVE SESSION – City Council will convene in Executive Session under:

- a) RCW 42.30.110.1(b) to consider the selection of a site or the acquisition of real estate, and
- b) RCW 42.30.010.1(i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency is, or is likely to become, a party.

15. RETURN TO REGULAR SESSION – Mayor will reconvene the regular Council meeting and call it order.

16. CITY COUNCIL ACTION – City Council will consider action based on the discussions held in Executive Session.

17. ADJOURNMENT – Mayor will adjourn the meeting.