

MINUTES
CITY OF STEVENSON COUNCIL MEETING
January 26, 2017 (rescheduled from January 19, 2017)
6:00 p.m., City Hall

Roll Call

Frank Cox, Mark Peterson, Robert Muth, Jenny Taylor

Excused Absences: Paul Hendricks, Amy Weissfeld

Staff Nick Hogan, Eric Hansen, Ken Woodrich, Ben Shumaker

Guests: Mary Repar, Skamania County Sheriff Dave Brown, Fire Chief Rob Farris.

CALL TO ORDER: 6:00 PM

Mayor called the meeting to order and conducted roll call. Councilmember Paul Hendricks requested an excused absence for a previously arranged trip out of country. Councilmember Amy Weissfeld requested an excused absence as she is not being able to make the rescheduled Council meeting due to having a previously scheduled engagement in Portland.

PETERSON motioned, **MUTH** seconded the motion to excuse the absences. Unanimously approved.

CHANGES TO THE AGENDA: Mayor Cox moved item 12.b, Public Works Director report on the ice storm damage and potential FEMA funding, to the start of the meeting to allow input from Guest Sheriff Brown.

HANSEN gave an update on damages sustained during the recent snow and ice storm, January 16-19, 2017.

COX praised the City street crews' performance in the recent snow and ice storms. HANSEN reported the biggest trouble street crew had was keeping streets clear cleared for passage. He reported 41 street trees were lost to the ice storm. He reported estimated ice storm damages of \$81,000 from January 16-19, 2017, noting the most damage in the City was the loss of trees. He noted the estimate includes replacement trees and labor to install them. He said that on average, each tree costs the City about \$1,000 and they are typically replaced every 8-10 years. HANSEN reported meeting with state representatives and they discussed the damage estimates necessary to apply for FEMA support. Preliminary estimates show the minimum threshold for FEMA support is probably not met with the damage to the City. He added, typically, to get FEMA support, the state needs to report a minimum of \$9.6M in damages across the state of Washington however, so far only two counties in the state are applying for FEMA support. Given these factors, it is unlikely the City will receive any FEMA money to recuperate any expenses related to the ice storm. **MUTH** asked who was doing the tree work and asked HANSEN to discuss the tree evaluation process. HANSEN reported contacting both tree service vendors on the City Small Work Roster. He said Columbia Tree Service (CTS) was available immediately, the other was not available for a few days, and the quoted costs were close. CTS was selected to perform the work. He continued, each damaged tree was individually evaluated and removed if it the arborist determined the damage was too great for the tree to recover. He said City crews will be responsible for removing the stumps.

HANSEN reported that after the main tree cleanup is completed, CTS will pick up and dispose of tree branches for private citizens in the City. HOGAN reported discussing the need to help city residents dispose of the storm debris with Mayor **COX** and HANSEN. **Mayor COX** authorized the expenditure as a public service to assist city residents with storm damage recovery. **TAYLOR** asked how much CTS is charging and HANSEN reported \$125/hr for a three-man crew including the equipment. HANSEN noted the price they are charging is a reasonable rate and probably less than it would cost for City crews to perform the work because of the expertise and special equipment CTS brings to the task. **COX** discussed the general thought behind his decision to have HOGAN initiate the service, because many City residents just don't have the facilities to clean up storm debris on their property, i.e. burn areas on their property. HANSEN hopes to provide the service twice a week for a few weeks to get the majority of the cleanup done.

Sheriff Brown then spoke to discuss his office's experience during the snow and ice storms. He noted, as urged to do so, most people stayed indoors. He commented a normal number of calls for service per week ranges from 150-180 across the County and both Cities, but between Tuesday, January 17 through Thursday, January 19, they had received 221 calls for service, mostly reports of utility outages and requests for welfare checks on other citizens. He added there was a great willingness across the community to perform welfare checks on friends, relatives and neighbors. He reported his staff was able to get around in the inclement weather, adding, normal types of calls for service were minimal. He noted the biggest problems across the County were related to loss of power and utilities, including land line telephones, but cell phones worked for most people throughout the storm.

Sheriff Brown did note the event raised some questions about coordinated emergency response and communicating emergency information to residents. He noted the Hegewald Center was opened as an emergency shelter, but no one used the facility because they didn't have a way to get the word out to those who might be in need. He discussed the reopening of Highway 14 to truck traffic on January 19, 2017. He explained while I-84 remained closed to truck traffic, WSDOT decided to open 14 to truck traffic to help alleviate congestion in Troutdale and Biggs but the action brought traffic to a standstill through Skamania County and most especially downtown Stevenson which halted emergency vehicles throughout the County. He said he feels very strongly that when I-84 is closed to truck traffic, Highway 14 must also be closed to truck traffic, excepting for local deliveries of food, fuel and local supplies. Sheriff Brown met with City of Stevenson, Stevenson-Carson School District, the Port, the Public Utility District, and other impacted entities to discuss FEMA funds. He said the group will meet again on February 8, 2017 to debrief about the storm and share lessons learned and develop a more coordinated response for future events. It was noted, most everyone took care of themselves and had prepared adequately for the bad weather but there was a small segment of the community who was unprepared and the group will discuss ways to help them in the future. **MUTH** asked if there were any fatalities related to the storms and Sheriff Brown reported one fatality at Cape Horn, not related to the weather and there has been one reported death in Carson, but it is not yet known if weather was the primary cause of death. **COX** thanked Sheriff Brown again for his, and his entire departments', extraordinary efforts throughout the inclement weather.

REPAR expressed her thanks to the City Road crew. She reported being without power from Tuesday through Friday but her cell phone worked. She commented EMS needs to create a better coordinated response plan for events like this. She discussed having an active Emergency Operations Coordinator (EOC) in the past. She acknowledged these types of severe events are rare but now is the time to prepare for the next time. She commented the need to keep track and check on known community shut-ins during inclement weather. Also, as the City replaces damaged trees, she urged them to plant

larger trees and perform more frequent watering in summer to insure they remain strong enough to withstand similar conditions. HOGAN noted the City's Emergency Response Plan needs to be updated and that he had begun discussions with Sheriff Brown about the possibility of sharing this service with the County to improve coordination of emergency efforts and also take better advantage of the County's expertise and EOC Director.

MINUTES: The following minutes were circulated and are ready for discussion and approval:

1. City Council meeting November 17, 2016.
2. City Council meeting December 15, 2016.

MUTH motioned, **PETERSON** seconded the motion to approve the minutes as presented. Unanimously approved.

CONSENT AGENDA: The following items are presented for Council approval.

1. Liquor license renewal – Backwoods Brewing Company.
2. Liquor license renewal – Big River Grill.
3. Training Request - Building Inspector Karl Russell requests approval to attend a two-day workshop, *2017 Annual Education Institute*, in Seattle, Washington, March 20 to 21, 2017. Approximate cost to the City will be \$788 plus use of a city vehicle.

MUTH motioned, **PETERSON** seconded the motion, to approve the Consent Agenda as presented. Unanimously approved.

PUBLIC COMMENTS:

No additional public comment was offered.

PUBLIC HEARINGS:

6:30 - Zoning Code reformat

The public hearing was called to order at 6:42 PM. Planning Director Ben Shumaker briefed Council and requested public input on a proposed reformatting of the Stevenson zoning code.

SHUMAKER discussed the memo to City Council and noted because the January Planning Commission meeting was canceled due to inclement weather, City Council will not adopt the revisions until after Planning Commission has met and made any additional recommendations. He discussed the current zoning code is 27 chapters and with the revised document will have 21 chapters. He then passed around sample documents which compared what the current code looks like and how the same information will be presented in the revised document, making the information easier to read, interpret and understand. He said the revision is only to simplify the code, and the process came from Planning Commissions efforts on the overnight lodging facilities and farm animals code discussions. He reminded the Council members the updates are format driven, not policy driven and noted very few related policy changes, except where there were obvious conflicts. He repeated he needed no action from City Council on the topic yet but he is open to hearing any feedback which might be passed along to Planning Commission. **PETERSON** asked if there were any policy changes at all and SHUMAKER discussed a change catalog he has started, to keep track of difficult policy items which will be handled in the future but most of the changes he made in the revision are limited to changes to definitions and presentation of the information. He said his general rule for this revision was to simplify without making policy changes.

He noted the Planning Commission made a decision to allow City staff to make some commercial property interpretations, while also reserving the right to review significant changes or question.

Mayor Cox invited public comment - no public comments were received.

Public hearing was closed at 6:50 PM.

FIRE DEPT UPDATE: Fire Chief Rob Farris provided a review of 2016 Fire Department activities and briefed Council on efforts to proceed with acquisition of new SCBA's for the Fire Department as per the City of Stevenson and Skamania County Fire District No 2 2016 and 2017 adopted budgets.

Farris reviewed the activity summary report, spanning December to December 2016, attachment 7. He discussed notable projects for 2016 included land planning for the new fire station and planning to purchase new SCBA equipment. He added the department participated in an active shooter response training and a mock drill in July. He reported they have launched a Facebook page for the City Fire Department to improve community communication efforts. **TAYLOR** praised the department's Facebook updates during the ice storm. Farris reported receiving six calls for service in 24 hours during the storm, in contrast to a typically busy month, is six calls.

He continued to discuss upcoming 2017 projects and goals, which include improving the social media communication the community. He added the department has a new volunteer who will be taking over social media and more community outreach activities. He added the department will be purchasing new SCBA equipment in 2017 and conducting necessary training on the new equipment and also discussed the new fire station project. He added the department is trying out a new technology which is hoped to improve dispatch communication with the volunteer staff by broadcasting dispatch calls to volunteer's cell phones, email and/or other contact methods.

Farris then displayed a Self Contained Breathing Apparatus (SCBA) device and discussed how the Personal Protection Equipment allows firefighters to enter life threatening scenarios to protect life and property in the most extreme conditions. He reported the department has been saving money for the purchase of new equipment, which typically needs replacement every 10-20 years, with proper use, updates and maintenance. He added, the department currently has 10 devices purchased in 1996, and updated to current NFPA standards in 2002, when the department purchased five more with a grant. Standards have changed as of 2013, requiring updates to the old equipment and noted the new equipment they are purchasing will be up to current standards for the next 10-15 years. He added the additional five units would likely be placed on the new tire truck we plan to buy in the next couple of years. Farris noted the total cost to purchase the new SCBA equipment is estimated to be up to \$170,000, including taxes and will be shared 50/50 with Fire District #2. **HOGAN** noted the City has \$35,000 saved towards the SCBA purchase, with \$35,000 more budgeted to spend in 2017 and added, while the purchase of the SCBA equipment may slightly exceed what's been budgeted for this line item the Fire department will still come in significantly under budget overall. Farris will work with **HOGAN** to complete the purchase. Farris displayed a demonstration SCBA and discussed parts which wear and require replacement and discussed a 10-20 year replacement schedule.

PRESENTATION FROM OUTSIDE AGENCY: This item was deleted from the agenda.

OLD BUSINESS:

Annual Appointments – HOGAN presented the annual appointments list for 2017 and requested Council nominations for filling vacant positions. He reviewed the list and noted the two absent Council members had made earlier requests for changes: Paul Hendricks had requested to no longer serve on the Fair Board and Amy Weissfeld had advised him she would like to stay on the EDC Board but would give the seat up if someone else wanted it; and she really wants to stay on the Tourism Advisory Committee.

HENDRICKS had been nominated to serve as ex officio Planning Commission member. **MUTH** commented, WOODRICH previously indicated his participation as ex officio to the Planning Commission caused a conflict of incompatible offices and there was general discussion about where City Council members are allowed to serve without conflict. WOODRICH concluded it was acceptable for Hendricks to serve as the ex officio Planning Commission member, but he might need to recuse himself from certain appeals to Council. There was continued general discussion about conflicts of incompatible offices. SHUMAKER mentioned community members can serve as ex officio members of the Planning Commission and **MUTH** noted there is community interest in filling the role. Council elected to have a community member fill the roll and directed staff to advertise the ex officio to Planning Commission and hold the position open until someone is selected.

Expiring terms for Board of Adjustments and Board of Appeals were nominated for renewal of existing members.

Council nominated WEISSFELD to continue serving on Tourism Advisory Committee and HENDRICKS for the EDC board. WEISSFELD was nominated to serve on the Skamania County Fair Board, in place of HENDRICKS.

MUTH motioned, **PETERSON** seconded the motion, to approve the 2017 board and committee assignments, with the exception of ex officio to Planning Commission to be filled at a later date. Unanimously approved.

NEW BUSINESS:

City Council Rules of Procedure – Mayor Frank **COX** requested Council consideration of modifying *City Council Rules of Procedure* section 15 to more clearly define “Excused” absences. **COX** commented he didn't recall very many excused absences in his tenure and reminded Council members of their obligation to make attendance at the meetings a high priority. He gave background on the rules of procedure document and the types of excused absences. He went on to say the item is on the agenda in response to Council members having to participate by phone to obtain quorum for recent council meetings. After discussion, Council decided to not change City Council Rules of procedure for excused absences.

Tourism Promotion Areas – HOGAN reviewed RCW Chapter 35.101 for Council consideration of establishment of a Tourism Promotion Area in the City of Stevenson. HOGAN discussed the option for the City to establish a Tourism Promotion Area in the City, which would allow the City to charge an additional lodging tax to further promote tourism. **COX** commented the current lodging hotel/motel taxes generate a significant revenue stream for the City but felt there is no need to become greedy in establishing more lodging taxes. The other Council member in attendance agreed and City staff will not pursue the item further.

Contract approvals – HOGAN requested Council approval of the attached contract with Skamania County for *2017 Prosecuting Attorney Services* for an annual cost of \$16,000 (\$1,333.33 per month).

PETERSON motioned, **MUTH** seconded the motion, to approve the contract with Skamania County for *2017 Prosecuting Attorney Services* for an annual cost of \$16,000. Unanimously approved.

Contract approvals – HOGAN requested Council approval of the attached contract with Skamania County for *2017 Incarceration Services* for a rate of \$55.00 per day for City inmate incarceration, \$25.00 per day for each booking into County Jail, and \$10.00 per day for inmate participation in non-custody work crew. HOGAN reviewed the incarceration rates in the contract and noted no other changes, except extension date.

PETERSON motioned, **TAYLOR** seconded the motion to approve the contract with Skamania County for *2017 Incarceration Services* for a rate of \$55.00 per day for City inmate incarceration, \$25.00 per day for each booking into County Jail, and \$10.00 per day for inmate participation in non-custody work crew, as presented. Unanimously approved.

Contract approvals – HOGAN requested Council approval of the attached contract with Skamania County for *2017 Probation Services* for a rate of \$40.00 per month per client to be paid by probation clients. HOGAN noted there were no changes from past contract, other than extension of the term of the contract. He noted, the client is charged the probation amount and if they pay, the money is paid to the County.

PETERSON motioned, **TAYLOR** seconded the motion, to approve contract with Skamania County for *2017 Probation Services* for a rate of \$40.00 per month per client to be paid by probation clients, as presented. Unanimously approved.

Contract approvals – HOGAN requested Council approval of the attached contract with *Washington Gorge Action Program* for operation of the Stevenson Food Bank in 2017 and 2018 for a City payment of \$6,000 per year (\$12,000 for the two-year period). HOGAN provided background on this contract, explaining when the City evicted the Food Bank from the downstairs of the City Hall building, City Council at the time, opted to provide this annual payment to the Food Bank. WOODRICH explained the payment is allowable because the payment is in support of the poor and infirm. HOGAN noted the only change to the contract was to make it for a period of two years, instead of annual.

PETERSON motioned, **TAYLOR** seconded the motion to approve the contract with *Washington Gorge Action Program* for operation of the Stevenson Food Bank in 2017 and 2018 for a City payment of \$6,000 per year (\$12,000 for the two-year period). Unanimously approved.

Contract approvals – HOGAN requested Council approval of the *Stevenson WiFi project* 2017 tourism funding contract with Joe Schlick for a total not to exceed amount of \$6,500.

MUTH requested to table the item until the next City Council meeting.

Contract approvals – HOGAN requested Council approval of the 2017 tourism funding contract with *Skamania County General Services* for a total not to exceed amount of \$17,500. HOGAN explained this contract is for the three tourism events run by the County.

PETERSON motioned, **TAYLOR** seconded the motion, to approve the 2017 tourism funding contract with *Skamania County General Services* for a total not to exceed amount of \$17,500. Unanimously approved.

Contract approvals – HOGAN requested Council approval of the 2017 tourism funding contract with *Columbia Gorge Interpretive Center* for a total not to exceed amount of \$55,000. HOGAN reviewed how the contract funds operations at the CGIC, the full contract amount and the set-aside amount of \$20,000 for wedding expansion activities. HOGAN discussed Skamania Lodge's involvement in encouraging CGIC to make capital improvements which will allow more weddings at the site. **COX** asked why the funds were specifically earmarked and HOGAN explained the Tourism Advisory Committee believes expanding capacity for wedding-related events will lead to a significant revenue source in the future for CGIC and tying funding to these efforts would encourage stronger activity in this area.

PETERSON asked to put the item off until WEISSFELD, who sits on the Tourism Advisory Committee and was present for the discussions and decision making in the award amounts, can be present to discuss the item in more detail. Council agreed to table the item until the next meeting.

Contract approvals – HANSEN requested Council approval of the contract with *Crestline Construction* for Kanaka Creek Road Improvements for a total amount of \$610,755. HANSEN commented the winning bid, from Crestline Construction, came in well below the engineer's estimate and he is recommending award of the contract to Crestline. TAYLOR asked who the engineer for the project was and HANSEN responded James Bohanek with Berger ABAM. MUTH commented the document before Council is not the full contract and HANSEN explained the complete contract document is over 300 pages. **MUTH** recited the general terms and conditions of the contract and the amount.

MUTH motioned, **PERSON** seconded the motion, to approve the contract with *Crestline Construction* for a total amount of \$610,755. Unanimously approved.

Resolution 2017-295 Declaration of Local Emergency – HOGAN presented Resolution 2017-295 for Council Consideration. HOGAN discussed how the resolution exempts some public bid processes due to the weather emergency the City experienced and it also is a necessary step in applying for FEMA funding. He pointed out section 6 of the resolution that explains he had closed City Hall during the storm because of the loss of power, while at the same time the City roads crew was out working in the same inclement conditions. The recommendation made by HOGAN is to not require City administrative staff to use vacation time for the time City Hall was closed due to having no power.

PETERSON motioned, **TAYLOR** seconded the motion to approve Resolution 2017-295 for Council Consideration, as presented. Unanimously approved.

INFORMATION ITEMS:

Financial Report - HOGAN presented the City's Financial Report for year-to-date revenues and expenditures through December 31, 2016. HOGAN noted Washington State law requires summary quarterly financial reporting to the City Council. Detailed reports are available online and he briefly discussed the items highlighted on attachment 11.a. He noted property and sales tax came in slightly better than budgeted. He reported interest income from our municipal bonds are yielding about \$6,000/year from the recent bond purchases. He explained why he moved non-recurring revenue to a separate section, because it throws off the overall revenue picture when it's lumped together with recurring revenue amounts. He went on to discuss expenditures and noted legal services was \$8,000 over budget due to a having had some land use appeals in 2016, which required the City to retain outside legal services. He reported the Fire department came in significantly under budget overall, and pointed out several other areas of over / under budget in other line items. Total General Fund expenditure were under budget.

Fund Closures – HOGAN provided an update on the results of Ordinance 2016-1100 approved by City Council in November, 2016, for closure of funds 302 (Bridging Byways Community Trail), 305 (Quad

Gates), and 307 (Cascade Avenue Improvements) with ending fund balances transferred to / from Fund 300 (Capital Projects - "Reserved for Future Waterfront Improvements"). HOGAN stated this item was in direct response to a request from WEISSFELD at a previous meeting. He explained City Council had approved the closure of these three funds, and WEISSFELD had requested the remaining funds be earmarked for future waterfront improvements to maintain the spirit of the donations made to the project.

TAYLOR asked if the "Lawyer Lake" area of the project is completed and HANSEN confirmed it was. **TAYLOR** also asked about a section of paving which had been reported as incomplete. HANSEN explained that a small section of missing paving at the end of the sidewalk remains to be corrected by the contractor, who is aware of the deficiency. HANSEN said he would follow-up with the contractor to make sure the deficiency gets corrected.

Timber Sale Update – HOGAN provided an update on the City's Timber Harvest and cumulative revenues and expenditures. HOGAN reported the City has, so far, logged 30 acres of the 180 acres planned to harvest. He reported, so far, the timber was sold for \$790,000, with harvest expenses of \$230,000, leaving \$560,000 in timber harvest revenue. HOGAN explained the timber harvest purchase and sale and how the process played out. **MUTH** asked if the City may expect similar returns in the next phases of harvest and HOGAN explained, with the exception of building some temporary roads to harvest the rest, the harvests are expected to yield similar returns.

Sheriff's report – A copy of the Skamania County Sheriff's report for December, 2016 was distributed for Council review.

Municipal Court Cases Filed – A summary of Stevenson Municipal Court cases recently filed was distributed for Council's review.

Planning Commission Minutes – November 2016 Minutes were distributed for Council review and information.

AWC Small City Resource Manual – A copy of Chapter 3 of the AWC Small City Resource Manual was distributed for Council review (as recommended by AWC). HOGAN explained the AWC sent this chapter for review and said it would send additional chapters in the future and HOGAN thought it was information Council members might want to review.

CITY ADMINISTRATOR AND STAFF REPORTS:

Nick Hogan, City Administrator - discussed handouts 12.a 1 and 2, and invited Council members to attend a 'Gorge-ous Night Out in Olympia' and a 'Gorge-ous Night Out in Salem' to demonstrate to state legislature how Gorge communities work together.

He also said he working on routine evaluations of City Hall staff and invited City Council feedback on City Hall staff from a citizen perspective. HOGAN stated that evaluations have historically not been done for City staff as often as they should be – he is planning on correcting that by doing them more often.

TAYLOR asked if HANSEN does reviews of his staff and HANSEN confirms he does, with evaluations for the field crew being done by the Field Supervisor.

Eric Hansen, Public Works Director - reported participating in a teleconference with Dept of Ecology and Tetra Tech, the engineers performing our sewer plan updates. Dept of Ecology is threatening a moratorium on expanding commercial input to the City's current sewer system. He explained the City's sewer rating and noted the Dept of Ecology will not consider a re-rating of our plant until it is brought into compliance with current standards. There was general discussion about spikes in the sewer

loads. **MUTH** asked staff to set up another information session with Council and Tetra Tech to bring new Council members up to speed on this continuing issue. **TAYLOR** asked if DOE is going to require us to have a new sewer treatment plant. **HANSEN** responded, the short answer is yes. Our consultants initially thought we could re-rate our plant to solve most of our current noncompliance issues, but are now saying we may need to physically expand the sewer plant including a 2nd oxidation ditch and possibly a 3rd clarifier. **TAYLOR** asked if the Port can be approached to help with the issue because the large loaders in the system are their tenants. **HANSEN** responded he has been in active conversations with Port tenants, had a preliminary conversation with Port Director Pat Albaugh, and will be talking more about the pre-treatment options with Pat Albaugh. There was general discussion about finding cost effective solutions to the large load businesses.

Ben Shumaker, Planning Director - reported doing the pre-planning on planned unit development/subdivisions and as part of those developments, there is a question about Public Open Spaces - whether they are dedicated to the City or if they should be part of the HOA. He said the City will need to decide who controls and maintains the property.

He also reported the Gorge Commission has hired surveyors to map urban area boundaries and are adopting legal descriptions. He also informed the Gorge Commission is holding listening sessions, SHUMAKER will be attending one.

VOUCHER APPROVAL AND INVESTMENTS UPDATE:

December 2016 payroll, 2016 13th period A/P checks, & January 2017 A/P checks have been audited and are presented for approval. December payroll checks 11061 thru 11079 total \$83,194.09 which includes one EFTPS and two ACH payments. A/P Checks 11080 thru 111141 total \$250,175.00 which includes two ACH payments. Check 11137 for \$0 was voided. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. There were no investment sales or purchases in December 2016.

MUTH motioned, **PETERSON** seconded the motion to approve the Vouchers, as submitted. Unanimously approved.

MAYOR AND COUNCIL REPORTS:

MUTH received inquiries from three business owners about timed parking spaces on 2nd Street or Russell Avenue. Business owners have asked about timed parking to avoid business employees taking up parking spaces intended for customers. SHUMAKER commented he has wanted to get a better understanding of parking supply and demand. HANSEN commented his concern with the courthouse improvement project possibly resulting in a loss of parking spaces.

PETERSON commented he would like City staff to look into credit/debit card processing of \$4 and feels there may be better rates available with other companies. HOGAN responded he would check into it and report back.

ISSUES FOR THE NEXT MEETING: Approval of Wifi project funding, CGIC contract discussion, sewer update discussion with Tetra Tech.

EXECUTIVE SESSION – 8:05 PM: City Council convened in Executive Session under RCW 42.30.110.1(b) to consider the selection of a site or the acquisition of real estate.

RETURN TO REGULAR SESSION – 8:20 PM: City Council returned to regular session.

CITY COUNCIL ACTION – Council directed City Administrator Nick Hogan to proceed with action as discussed in executive session.

ADJOURNMENT – 8:21 PM: Mayor Cox adjourned the meeting.

Approved _____; Approved as amended _____

Frank Cox, Mayor

Minutes by Jennifer Anderson