

**AGENDA**  
**CITY OF STEVENSON COUNCIL MEETING**  
**December 15, 2016**  
**6:00 p.m., City Hall**

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1. **CALL TO ORDER:** Mayor to call the meeting to order and conduct roll call.  
Excused Absences – Councilmember Jenny Taylor requests an excused absence to attend a family function.
2. **CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*
3. **MINUTES:** The following minutes have been circulated and are ready for discussion and approval:
  - a) City Council Special Meeting (First Budget Meeting) November 10, 2016
  - ~~b) City Council meeting November 17, 2016~~
  - c) Joint Meeting with Planning Commission December 1, 2016
4. **PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*
5. **OLD BUSINESS:**
  - a) Ordinance 2016-1102 Budget Adoption – City Administrator Nick Hogan will give an overview of changes made to the 2017 proposed budget and present Ordinance 2016-1102 and Exhibits A and B for 2017 budget adoption and expenditure appropriations.
  - b) Ordinance 2016-1101 Planning Commission Compensation – Planning Director Ben Shumaker will present Ordinance 2016-1101 for Council consideration of establishing compensation for Planning Commission members.
  - c) Authorize Bid Award – Public Works Director Eric Hansen will present bid results for the Kanaka Creek Road Improvements project and request Council approval of bid award to the lowest responsible bidder.
  - d) Contract Approval – City Administrator Nick Hogan requests Council approval of the attached Interlocal Agreement with Stevenson-Carson School District for support of startup costs of reopening the community pool (owned by the Stevenson-Carson School District) for a not-to-exceed amount of \$40,000 under the payment terms specified in the ILA.
6. **NEW BUSINESS:**
  - a) Resolution 2016-294 Unclaimed Property – City Administrator Nick Hogan will present Resolution 2016-294 to declare certain uncashed checks as unclaimed property and authorize their reissuance.
  - b) Annual Appointments – Nick Hogan will present the annual appointments list for 2017 and request Council nominations for filling vacant positions.

- c) Contract Approval – Nick Hogan requests Council approval of the attached contract with Skamania County Economic Development Council for 2017 services and a total amount of \$10,010.
- d) Contract approvals – City Administrator Nick Hogan requests Council approval of the tourism funding contracts listed on Exhibit A for a total not to exceed amount of \$\_\_\_\_\_.

**7. INFORMATION ITEMS:**

- a) Gropper Road Sidewalks – Public Works Director Eric Hansen will brief Council on a new grant received from the Transportation Improvement Board for Gropper Road sidewalk additions.
- b) Fire Hall Site selection update – City Administrator Nick Hogan will provide an update on fire hall site acquisition.
- c) Building Permits Issued – Nick Hogan will present a summary of recent Building Permits issued for new residential or commercial/industrial buildings.
- d) Letter of Complaint – Attached for Council information is a letter of complaint received from Greg Stafford and the City Administrator’s response.
- e) Sheriff’s report – A copy of the Skamania County Sheriff’s report for November, 2016 is attached for Council review.
- f) Municipal Court Cases Filed – A summary of Stevenson Municipal Court cases recently filed is attached for Council’s review.
- g) Chamber of Commerce Activities – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in November 2016.

**8. CITY ADMINISTRATOR AND STAFF REPORTS:**

- a) Nick Hogan, City Administrator
- b) Eric Hansen, Public Works Director
- c) Ben Shumaker, Planning Director

**9. VOUCHER APPROVAL AND INVESTMENTS UPDATE:**

November 2016 payroll, December 2016 Firemen’s payroll, and December 2016 A/P checks have been audited and are presented for approval. November payroll checks 10957 thru 10976 total \$78,721.50 which includes one EFTPS and two ACH payments. December Firemen’s checks 10977 thru 11007 total \$6,216.98. A/P Checks 11008 thru 11060 & total \$286,912.48 which includes three ACH payments. A/P Check’s 10956 & 11009 replaced previously issued checks that were reported as lost. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. There were no investment sales or purchases in November 2016.

**10. MAYOR AND COUNCIL REPORTS:**

**11. ISSUES FOR THE NEXT MEETING:** *[This provides Council Members an opportunity to focus the Mayor and Staff’s attention on issues they would like to have addressed at the next council meeting.]*

**12. ADJOURNMENT** – Mayor will adjourn the meeting.