

AGENDA
CITY OF STEVENSON COUNCIL MEETING
November 17, 2016
6:00 p.m., City Hall

1. **CALL TO ORDER:** Mayor to call the meeting to order and conduct roll call.
Excused Absences – No absences requested by Council.
2. **CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*
3. **MINUTES:** The following minutes have been circulated and are ready for discussion and approval:
 - a) October 20, 2016 City Council Meeting
4. **CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*
 - a) Water adjustment – John Stocker (meter No. 614100) requests a water adjustment of \$385.09 for a water line leak in his front yard which has since been repaired.
 - b) Special Occasion Liquor License – Rock Cove Assisted Living Center, November 18, 2016.
 - c) Special Occasion Liquor License – Ratification of Special Liquor License approved by Mayor Cox for SHS Senior Parents, November 12, 2016, Fabulous Fall & Jazz Fundraiser.
 - d) Training Request – Public Works employee Alex Olsen requests approval to attend a two-day workshop, Waste Water Training, in Renton, Washington December 6 and 7, 2016. Approximate cost to the City will be \$765 plus use of a city vehicle.
5. **PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*
6. **PUBLIC HEARINGS:** *[Advertised public hearings have priority over other agenda items. The Mayor may reschedule other agenda items to meet the advertised times for public hearings].*
 - a) 6:15 – Budget Hearing – Final Hearing on 2017 Proposed Budget.
 - i) Open Public Hearing – The Mayor will open the Public Hearing.
 - ii) Presentation - City Administrator Nick Hogan will provide an update to City Council and answer questions received to date regarding the 2017 proposed budget.
 - iii) Public Comment – The Mayor will invite Public Comment on the 2017 proposed budget.
 - iv) Close Public Hearing – The Mayor will close the Public Hearing.
 - v) Deliberations – City Council budget deliberations and questions to staff.
 - vi) Budget Approval – City Council will consider approving the 2017 budget or scheduling additional budget meetings for further budget consideration. *(“Approval” is requested at this meeting. “Adoption” will be requested at the December Council meeting).*

Public Hearings, Continued:

- b) 6:30 – 2016 Budget Amendments (Proposed Ordinances 2016-1098 and 2016-1100)
 - i) Open Public Hearing – The Mayor will open the Public Hearing.
 - ii) Presentation - City Administrator Nick Hogan will present Ordinances 2016-1098 and 2016-1100 and answer any questions from City Council.
 - iii) Public Comment – The Mayor will invite Public Comment on Ordinances 2016-1098 and 2016-1100.
 - iv) Close Public Hearing – The Mayor will close the Public Hearing.
 - v) Deliberations – City Council budget deliberations and questions to staff (if any).
 - vi) Ordinance Approval – City Council will consider approving Ordinances 2016-1098 and 2016-1100 to amend the 2016 budget as presented.

7. OLD BUSINESS:

- a) Pool Update – City Administrator Nick Hogan will present an update from Stevenson-Carson School District Superintendent Karen Douglass on efforts to reopen the community pool.
- b) Stipend for Planning Commission members – Council members requested an item be added to the November agenda for further discussion of this item.

8. NEW BUSINESS:

- a) Tourism Funding Awards – City Administrator Nick Hogan will present the Tourism Advisory Committee’s 2017 funding recommendations for Council consideration.

9. INFORMATION ITEMS:

- a) Sheriff’s report – A copy of the Skamania County Sheriff’s report for October 2016 is attached for Council review.
- b) Municipal Court Cases Filed – A summary of Stevenson Municipal Court cases recently filed is attached for Council’s review.
- c) Planning Commission Minutes – Minutes are attached from the October Planning Commission meeting.
- d) Chamber of Commerce Activities – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in October, 2016.

10. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Nick Hogan, City Administrator
- b) Eric Hansen, Public Works Director
- c) Ben Shumaker, Planning Director

11. MAYOR AND COUNCIL REPORTS:

12. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

October 2016 payroll and November 2016 A/P checks have been audited and are presented for approval. October payroll checks 10879 thru 10899 total \$79,916.02 which includes one EFTPS and

two ACH payments. A/P checks 10900 thru 10955 total \$161,601.36 which includes two ACH payments. A/P Check 10878 replaced a voided/lost check from prior period. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. There were no investment sales or purchases in October 2016.

13. **ISSUES FOR THE NEXT MEETING:** *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

14. **EXECUTIVE SESSION** – City Council will convene in Executive Session under:

- a) RCW 42.30.110.1(b) to consider the selection of a site or the acquisition of real estate, and
- b) RCW 42.30.010.1(i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency is, or is likely to become, a party.

15. **RETURN TO REGULAR SESSION** – Mayor will reconvene the regular Council meeting and call it order.

16. **CITY COUNCIL ACTION** – City Council will consider action based on the discussions held in Executive Session.

17. **ADJOURNMENT** – Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS:

- December 1, 2016 (Thursday) – Joint meeting with Planning Commission to discuss Planning efforts for anticipated growth in the City of Stevenson.
- December 15, 2016 – Regular Council meeting.