

AGENDA
CITY OF STEVENSON COUNCIL MEETING
September 15, 2016
6:00 p.m., City Hall

1. **CALL TO ORDER:** Mayor to call the meeting to order and conduct roll call.
Excused Absences – No absences requested by Council.
2. **CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*
3. **MINUTES:** The following minutes have been circulated and are ready for discussion and approval:
 - a) August 8, 2016 City Council Meeting
4. **CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*
 - a) Special Occasion Liquor License – Friends of the Stevenson Library Gallery, Stevenson Library, October 1, 2016, 6 PM to 9 PM.
 - b) Special Occasion Liquor License – American Legion Post 137 of Carson, September 10, 2016. (Ratification of letter of no objection signed by Mayor Cox).
 - c) Payment of Overtime – Public Works Director Eric Hansen requests payment for 4 hours of callout coverage in August, 2016, for sewer lift station repairs.
5. **PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker, or five minutes when speaking on behalf of a group. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*
6. **PRESENTATIONS FROM OUTSIDE AGENCIES:**
 - a) Skamania County Chamber of Commerce – Executive Director Casey Roeder will provide an update on recent events and activities.
7. **OLD BUSINESS:**
 - a) Zoning Map Amendment Ordinance 2016-1077 – Planning Director Ben Shumaker will present Ordinance 2016-1077, a zoning map amendment proposal for Chinidere Mountain Estates to downzone certain property from R3 Multi-Family Residential to R1 Single Family Residential for council consideration.
 - b) Resolution in Support of the John Wayne Trail – City Administrator Nick Hogan will present Resolution 2016-291 developed in response to a request received from City Council of the City of Tekoa, Washington.

8. NEW BUSINESS:

- a) Chinidere Phase 1 Final Plat Approval – Planning Director Ben Shumaker will present a request from Aspen Development for Chinidere Phase 1 final plat approval and the related staff report.
- b) Resolution 2016-292 – Surplus Timber – City Administrator Nick Hogan will present Resolution 2016-292 for City Council consideration of Surplus Timber and approval of sale of the same.
- c) Contract approvals – M&M Excavating – Nick Hogan requests Council approval of the attached logging contract with M&M Excavating to harvest approximately 1,000 MBF of logs for payment as stated in Exhibit A of the contract.
- d) Request for Joint Meeting – Planning Director Ben Shumaker will present a request from the Stevenson Planning Commission for a joint meeting with City Council to discuss planning efforts for the potential growth we are beginning to see.
- e) 2017 Budget Calendar - City Administrator Nick Hogan will present the proposed 2017 budget development calendar for Council approval.

9. INFORMATION ITEMS:

- a) Fire Hall Site Selection – City Administrator Nick Hogan will provide an update on the Stevenson Fire Hall site selection process.
- b) SR 14 (2nd Street) Truck Traffic – Nick Hogan will provide an update on SR 14 (2nd Street) and truck traffic.
- c) Building Permits Issued - Nick Hogan will present a summary of recent Building Permits issued for new residential or commercial/industrial buildings.
- d) 2017 Tourism Proposals Calendar - Nick Hogan will present the 2017 Tourism Funding calendar for Council information.
- e) MCEDD Appointment – City Councilmember Paul Hendricks has been appointed by the Skamania County Commissioners to represent the Cities of Skamania County as a board member for the Mid-Columbia Economic Development District.
- f) Minutes Guidance – City Administrator Nick Hogan will present guidance from the State Auditor’s office for minute-taking by Washington entities.
- g) Sheriff’s report – A copy of the Skamania County Sheriff’s report for August, 2016 is attached for Council review.
- h) Municipal Court Cases Filed – A summary of Stevenson Municipal Court cases recently filed is attached for Council’s review.
- i) Chamber of Commerce Activities – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in August, 2016.
- j) Audit Update – City Administrator Nick Hogan will provide an update on the 2015 Financial Statement Audit and Performance Audit currently being conducted by the State Auditor’s Office.

10. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Nick Hogan, City Administrator
- b) Eric Hansen, Public Works Director

c) Ben Shumaker, Planning Director

11. MAYOR AND COUNCIL REPORTS:

12. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

August 2016 payroll and September A/P checks have been audited and are presented for approval. August payroll checks 10722 thru 10741 total \$80,999.33 which includes one EFTPS and two ACH payments. A/P Checks 10742 thru 10793 total \$112,760.15 which includes two ACH payments. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. There were no investment sales or purchases in August 2016.

13. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

14. ADJOURNMENT

REVISED