

AGENDA
CITY OF STEVENSON COUNCIL MEETING
July 21, 2016
6:00 p.m., City Hall

1. **CALL TO ORDER:** Mayor to call the meeting to order and conduct roll call.
Excused Absences – No absences requested by Council.
2. **CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*
3. **MINUTES:** The following minutes have been circulated and are ready for discussion and approval:
 - a) June 16, 2016, City Council Meeting
 - b) June 16, 2016, Special Meeting of Stevenson City Council, FD2 Commissioners, and Skamania County Commissioners
4. **CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*
 - a) Water adjustment – Stevenson Library (meter No. 204250) requests a leak adjustment of \$127.82 for a broken water line man which they have since repaired.
 - b) Special Occasion Liquor license application – American Legion Auxiliary Post 137 – Skamania County Fairgrounds August 17 – 21, 2016
 - c) Training Request – City Administrator Nick Hogan requests approval to attend a four-day workshop, Northwest Economic Development Course, in Ellensburg, Washington, August 22 – 25, 2016. Approximate cost to the City will be \$779 including tuition, lodging at Central Washington University, meals, travel, and a \$400 scholarship received from the Department of Commerce to attend this event.
5. **PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker, or five minutes when speaking on behalf of a group. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*
6. **PUBLIC HEARINGS:** *[Advertised public hearings have priority over other agenda items. The Mayor may reschedule other agenda items to meet the advertised times for public hearings].*
 - a) 6:30 – Resolution 2016-288 and Development Agreement – Planning Director Ben Shumaker will present Resolution 2016-288 and an Extension / Development Agreement with Aspen Development and Chinidere Mountain Estates for Council consideration and Public Hearing.
7. **PRESENTATIONS FROM OUTSIDE AGENCIES:**
 - a) Sheriff's Update – Sheriff Dave Brown will provide an update to City Council on traffic-related enforcement activities.

- b) Skamania County Chamber of Commerce – Executive Director Casey Roeder will provide an update on recent events and activities.

8. OLD BUSINESS:

- a) 1st Street Stop Sign Removal – Public Works Director Eric Hansen will brief Council on progress and plans for removal of the 1st Street east-west stop signs as requested by City Council.
- b) SR 14 Corridor Management Plan (Columbia River Gorge National Scenic Area) - Nick Hogan will brief City Council regarding the SR 14 Corridor Management Plan as it relates to non-local trucks using SR 14. (See related letters from Krystyna Wolniakowski, Executive Director of the Columbia River Gorge Commission; and Brian McNamara).
- c) Stevenson Fire Hall – Nick Hogan will update Council on recent events and meetings regarding Stevenson Fire Hall site selection and acquisition and will seek Council approval of next steps.
- d) Lakeview Road Vacation – Nick Hogan will present a request received from Dave Prosser for vacating Lakeview Road for Council consideration.

9. NEW BUSINESS:

- a) MCEDD Appointment – City Administrator Nick Hogan will present a request from MCEDD to appoint a “Cities of Skamania County” representative to serve on the MCEDD Board of Directors.
- b) Resolution 2016-289 – Nick Hogan will present draft Resolution 2016-289 for Council consideration (a Resolution opposing expansion of infrastructure whose primary purpose is transporting or storing fossil fuels in or through Stevenson or adjacent waterways).
- c) Contract approvals:
 - 1) Melissa Elliott Landscaping & Design LLC - City Administrator Nick Hogan will present a contract with Melissa Elliott Landscaping & Design Services, LLC, for Council ratification for a total not-to-exceed amount of \$15,500 for professional services, plants and materials, and installation.

10. INFORMATION ITEMS:

- a) Financial Report - City Administrator Nick Hogan will present the City’s Financial Report for year-to-date revenues and expenditures through June 30, 2016.
- b) Building Permits Issued - Nick Hogan will present a summary of recent Building Permits issued for new residential or commercial/industrial buildings.
- c) City of Stevenson Job Descriptions – Current job descriptions are attached for review by Council members that would like to learn more about individual City staff job responsibilities.
- d) Sheriff’s report – A copy of the Skamania County Sheriff’s report for June, 2016 is attached for Council review.
- e) Municipal Court Cases Filed – A summary of Stevenson Municipal Court cases recently filed through June, 2016 is attached for Council’s review.
- f) Planning Commission Minutes – Minutes are attached from the June Planning Commission meeting.

- g) Chamber of Commerce Activities – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in June, 2016

11. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Nick Hogan, City Administrator
- b) Eric Hansen, Public Works Director
- c) Ben Shumaker, Planning Director

12. MAYOR AND COUNCIL REPORTS:

13. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

June 2016 payroll and July A/P checks have been audited and are presented for approval. June payroll checks 10562 thru 10582 total \$80,275.06 which includes one EFTPS and two ACH payments. A/P Checks 10561 and 10583 thru 10640 total \$119,919.12 which includes two ACH payments. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. Two investments matured in Jun 2016: Riverview CD \$145,000 and Time Value Investments FNMA early bond call \$498,783.75; funds to be reinvested in July.

- 14. ISSUES FOR THE NEXT MEETING:** *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

15. ADJOURNMENT