

**AGENDA**  
**CITY OF STEVENSON COUNCIL MEETING**  
**June 16, 2016**  
**6:00 p.m., City Hall**

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1. **CALL TO ORDER:** Mayor to call the meeting to order and conduct roll call.  
Excused Absences – No absences requested by Council.
2. **CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*
3. **MINUTES:** The following minutes have been circulated and are ready for discussion and approval:
  - a) May 19, 2016 City Council Meeting
4. **CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*
  - a) Water adjustment – Donna Migneault (meter No. 602600) requests a leak adjustment of \$349.19 for an irrigation system malfunction which they have since repaired.
  - b) Liquor license renewal – Main Street Convenience
  - c) Liquor license renewal – Jester & Judge, Microbrewery and domestic winery.
  - d) Liquor license application – Skamania Lodge (change of corporate officers)
  - e) Special Occasion Liquor license application – BOTG Kitefest, East Point Launch
  - f) Training Request – *(Corrected request)*. Accounting Clerk Candace Ford requests approval to attend a two-day workshop, Vision Software Training, in Yakima, Washington, July 6 and 7, 2016. Approximate cost to the City will be \$445. This amount includes two nights of lodging at \$111.25 per night which is higher than the State per-diem rate of \$89.00 per night. The requested higher lodging allowance is to stay at the hotel where the training is taking place (Oxford Suites, Yakima).
5. **PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker, or five minutes when speaking on behalf of a group. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*
6. **PUBLIC HEARINGS:** *[Advertised public hearings have priority over other agenda items. The Mayor may reschedule other agenda items to meet the advertised times for public hearings].*
  - a) 6:15 – Transportation Improvement Program – Public Works Director Eric Hansen will present the updated Six-Year Transportation Improvement Program (TIP) for Council review and Public input. This is the second of two scheduled public hearings for the annual TIP update.

7. **OLD BUSINESS:**

a) Downtown Traffic and Pedestrian Safety

- 1) Sheriff Update - Sheriff Dave Brown will update City Council on recent law enforcement activities in the City of Stevenson.
- 2) Stop Sign Removal Plan - Public Works Director Eric Hansen will present a detailed plan for removal of the 1st Street stop sign as requested by City Council.

8. **7:00 p.m. - Stevenson Fire Hall Strike Team Final Report and Next Steps:**

**SPECIAL MEETING of City Council, FD2 Commissioners, and Skamania County Commissioners**

- a) Planning Director Ben Shumaker will present an overview of the work performed by the Stevenson Fire Hall Strike Team, site selection criteria utilized, and the final report and committee recommendations.
- b) Next steps: Representatives from the partner agencies present will discuss next steps and designate responsible parties for action.

9. **NEW BUSINESS:**

- a) **8:00 p.m. - Farm Animals and Locations** – Planning Director Ben Shumaker will present proposed Ordinances 2016-1093 and 2016-1094 to amend the Stevenson Municipal Code in relation to farm animals, urban farm animals, pets, and kennels within the City.
- b) Ordinance 2016-1096 Final Plat Approvals - Planning Director Ben Shumaker will present proposed ordinance 2016-1096 to allow City Council to agree to extend the time allowed for final plat approvals.
- c) Contract approvals
  - 3) Agreement for Deferral of Improvements (Bone Road Annexation Request) - City Administrator Nick Hogan will present a revised *Agreement for Deferral of Improvements* and Exhibit C (*Plan for Service*) for the Rick Pauly / Kim Salvesen-Pauly requested annexation for ratification by City Council.
  - 4) Berger ABAM Contract Amendment – Public Works Director Eric Hansen will present amendment #2 to the Berger ABAM Kanaka Creek Road contract to increase the contract by \$34,200 to provide for construction administration services.

10. **INFORMATION ITEMS:**

- a) 2<sup>nd</sup> Street Paving Issues – Public Works Director Eric Hansen will provide an update on 2<sup>nd</sup> Street (SR 14) paving issues.
- b) Letter of Support for Friends of the Gorge Funding Request – Attached for Council information is a letter of support to a potential funder for a Funding Request submitted by Friends of the Gorge.
- c) Letter of Opposition to Proposed Millennium Bulk Terminals – Attached for Council information is a letter of opposition written to DEQ and Cowlitz County in opposition to the proposed Millennium bulk coal export terminals in Longview.

- d) Sheriff's report – A copy of the Skamania County Sheriff's report for May, 2016 is attached for Council review.
- e) Municipal Court Cases Filed – A summary of Stevenson Municipal Court cases recently filed is attached for Council's review.
- f) Planning Commission Minutes – Minutes are attached from the May Planning Commission meeting.
- g) Chamber of Commerce Activities – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in May, 2016

**11. CITY ADMINISTRATOR AND STAFF REPORTS:**

- a) Nick Hogan, City Administrator
- b) Eric Hansen, Public Works Director
- c) Ben Shumaker, Planning Director

**12. MAYOR AND COUNCIL REPORTS:**

**13. VOUCHER APPROVAL AND INVESTMENTS UPDATE:**

May 2016 payroll and June A/P checks have been audited and are presented for approval. May payroll checks 14089 thru 10510 total \$85,378.01, which includes one EFTPS and two ACH payments. May payroll checks 10471 thru 10488 were voided due to a printing error. June A/P Checks 10511 thru 10560 total \$271,995.56, which includes three ACH payments. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. There were no investment sales or purchases in May 2016.

**14. ISSUES FOR THE NEXT MEETING:** *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

**15. ADJOURNMENT**