

**AGENDA**  
**CITY OF STEVENSON COUNCIL MEETING**  
**May 19, 2016**  
**6:00 p.m., City Hall**

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1. **CALL TO ORDER:** Mayor to call the meeting to order and conduct roll call.  
Excused Absences – No absences requested by Council.
2. **CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*
3. **MINUTES:** The following minutes have been circulated and are ready for discussion and approval:
  - a) April 21, 2016 City Council Meeting
4. **CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*
  - a) Liquor license renewal – Walking Man Brewing, LLC
  - b) Liquor license renewal – Leslie’s Books and Beer
  - c) Liquor license renewal – Clark and Lewie’s
  - d) Training Request – Accounting Clerk Candace Ford requests approval to attend a two day workshop, Vision Software Training, in Yakima, Washington, July 6 and 7, 2016. Approximate cost to the City will be \$445.
5. **PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker, or five minutes when speaking on behalf of a group. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*
6. **PUBLIC HEARINGS:** *[Advertised public hearings have priority over other agenda items. The Mayor may reschedule other agenda items to meet the advertised times for public hearings].*
  - a) 6:15 – Transportation Improvement Plan – Public Works Director Eric Hansen will present the updated Six-Year Transportation Improvement Program (TIP) for Council review and Public input. This is the first of two scheduled public hearings for the annual TIP update.
7. **PRESENTATIONS FROM OUTSIDE AGENCIES:**
  - a) Skamania County Economic Development Council– Executive Director Pat Albaugh will present EDC’s first quarter progress report and provide an update on recent activities.
8. **OLD BUSINESS:**
  - a) Farm Animals and Locations – Planning Commission Chair Scott Anderson will present proposed Ordinances 2016-1093 and 2016-1094 to amend the Stevenson Municipal Code in relation to farm animals, urban farm animals, pets, and kennels within the City.

b) Downtown Traffic and Pedestrian Safety - City Administrator Nick Hogan will provide a summary of past meetings and actions as requested by City Council for reconsideration of the one-way couplet and/or removing the stop sign on 1<sup>st</sup> Street and Russell Avenue.

1) Review of documents and past meetings:

- (a) Traffic Ideas – Current Items.
- (b) Traffic Ideas – Items completed or decided against.
- (c) SR14 Survey results June 2014.
- (d) Town Hall meeting minutes 2014.
- (e) SR14 One-way couplet concept plan.
- (f) SR14 Survey results 2015.
- (g) Town Hall meeting minutes 2015.
- (h) 1<sup>st</sup> Street stop sign removal engineering analysis.
- (i) 1<sup>st</sup> Street stop sign removal proposed plan.
- (j) FHWA stop sign info summary sheet.
- (k) Senator King letters (from City of Stevenson and from OneGorge).
- (l) RTC memo 2015, SR14 Truck movements.
- (m) Truck Route Petition from downtown businesses.
- (n) Proposed Scope of Work from Stevenson Planning Department.

2) Key Decisions by City Council:

- (a) **One-way streets:** Is Council interested in converting to one-way streets or exploring the option further? Possible decisions include:
  - (i) Converting to one-way streets.
  - (ii) Accepting the Planning Commission's offer to review one-way streets further in conjunction with corridor traffic analysis, downtown parking, and economic analysis of downtown Stevenson.
  - (iii) Tabling action for now, possibly directing staff to bring the option back to Council in a certain number of years.
  - (iv) Any other action determined by Council.
- (b) **Removing the stop sign on 1st Street and Russell Avenue:** Is Council interested in removing the stop sign or exploring the option further? Possible decisions include:
  - (i) Removing the stop sign.
  - (ii) Accepting the Planning Commission's offer to review this issue further, in conjunction with corridor traffic analysis, downtown parking, and economic analysis of downtown Stevenson.
  - (iii) Tabling action for now, possibly directing staff to bring the option back to Council in a certain number of years.
  - (iv) Any other action decided by Council.

9. **NEW BUSINESS:**

- a) Annexation Request Process Overview - City Administrator Nick Hogan and City Attorney Ken Woodrich will provide an overview of the Annexation process and answer any related questions from Council.
- b) Bone Road Annexation Request - Nick Hogan will review with Council the annexation request received from Rick Pauly and Kim Salvesen-Pauly for property west of Bone Road.
  - 1) Public Works Department Staff Report.
  - 2) Planning Department Staff Report and Draft *Agreement for Deferral of Improvements*.
  - 3) City Council meeting with initiating parties Rick Pauly and Kim Salvesen-Pauly.
  - 4) Council deliberation and action (as described in the Planning Department staff report).
- c) Contract approvals
  - 1) Water System Plan Update: Public Works Director Eric Hansen requests Council approval of the attached contract with Murray, Smith and Associates, Inc., for a Water System Plan Update for a not-to-exceed cost of \$64,880.
- d) Planning Commission Appointment – The Planning Commission recommends Chris Ford to fill Planning Commission vacant position #4 through the end of the current term (December 31, 2021) and requests City Council appointment of the same.
- e) Consideration of Ordinance prohibiting Discharge of Firearms – Nick Hogan will brief Council on a recent event and seek Council direction on creating an Ordinance against the discharging of fire arms within City Limits.
- f) Request for Fossil Fuels Resolution – Nick Hogan will present a request from the *Center for Sustainable Economy* for Stevenson City Council to pass a resolution in opposition to the transporting or storing of fossil fuels similar to Resolution 37186 passed by the City of Portland. Related resolutions recently passed by the City of Stevenson are attached FYI.

10. **INFORMATION ITEMS:**

- a) Financial Report - City Administrator Nick Hogan will present the City's quarterly Financial Report for year-to-date revenues and expenditures through March 31, 2016.
- b) Sheriff's report – A copy of the Skamania County Sheriff's report for xxxxx (last month) is attached for Council review.
- c) Municipal Court Cases Filed – A summary of Stevenson Municipal Court cases recently filed is attached for Council's review.
- d) Chamber of Commerce Activities – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in April, 2016.
- e) Port of Cascade Locks and Bridge of the Gods tolls – Two items are attached in regards to the Bridge of the Gods toll increase for Council information.
- f) Tongue River Railroad – A recent press release covering dismissal of the requested Tongue River Railroad is attached for Council information.

**11. CITY ADMINISTRATOR AND STAFF REPORTS:**

- a) Nick Hogan, City Administrator
- b) Eric Hansen, Public Works Director
- c) Ben Shumaker, Planning Director

**12. MAYOR AND COUNCIL REPORTS:**

**13. VOUCHER APPROVAL AND INVESTMENTS UPDATE:**

April 2016 payroll and May 2016 A/P checks have been audited and are presented for approval. April payroll checks 10398 through 10416 total \$81,027.83 which includes one EFTPS and two ACH payments. A/P Checks 10418 through 10470 total \$214,602.79 which includes two ACH payments. Check 10417 replaced check 10365 to correct the vendor. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. There were no investment sales or purchases in April 2016.

**14. ISSUES FOR THE NEXT MEETING:** *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

**15. ADJOURNMENT**