

AGENDA
CITY OF STEVENSON COUNCIL MEETING
April 21, 2016
6:00 p.m., City Hall

1. **CALL TO ORDER:** Mayor to call the meeting to order and conduct roll call.
Councilmembers Amy Weissfeld and Robert Muth request excused absences to attend out of town events.
2. **CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*
3. **MINUTES:** The following minutes have been circulated and are ready for discussion and approval:
 - a) March 17, 2016, City Council Meeting
4. **CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*
 - a) Water adjustment – Greg Sunby (meter No. 606100) requests a water adjustment of \$112.06 for a broken hose bib which has since been repaired.
 - b) Water adjustment – USPS local office (meter No. 201800) requests a water adjustment of \$59.41 for a leaking toilet which has since been repaired.
 - c) Water adjustment – Big River Inc. (meter No. 200900) requests a water adjustment of \$153.37 for a leak which has since been repaired.
 - d) Special Occasion Liquor License – Friends of Stevenson Library, April 13, 21, and 27, 2016. (Ratification of previous approval by Mayor Frank Cox).
 - e) Special Occasion Liquor License – Stevenson Eagles 1744 Auxiliary, May 13, 2016.
 - f) Liquor License Renewal – Stevenson Eagles Aerie 1744.
 - g) Liquor License Renewal – Skamania Lodge (Terrapins Lessee, LLC.)
 - h) Payment of Overtime – Public Works Director Eric Hansen requests payment for 5 hours of callout coverage in March, 2016.
5. **PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker, or five minutes when speaking on behalf of a group. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*
6. **FIRE DEPT UPDATE:** Quarterly report from Fire Chief Rob Farris.

7. OLD BUSINESS:

- a) Downtown Traffic and Pedestrian Safety - City Administrator Nick Hogan will provide a summary of past meetings and actions as requested by City Council for reconsideration of the one-way couplet and/or removing the stop sign on 1st Street and Russell Avenue.
 - 1) Traffic Ideas – Current Items.
 - 2) Traffic Ideas – Items completed or decided against.
 - 3) SR14 Survey results June 2014.
 - 4) Town Hall meeting minutes 2014.
 - 5) SR14 One-way couplet concept plan.
 - 6) 1) SR14 Survey results 2015. 2) SR14 Survey results question #4.
 - 7) Town Hall meeting minutes 2015.
 - 8) 1st Street stop sign removal engineering analysis.
 - 9) 1st Street stop sign removal proposed plan.
 - 10) FHWA stop sign info summary sheet.
 - 11) Senator King letters (from City of Stevenson and from OneGorge).
 - 12) RTC memo 2015, SR14 Truck movements.
 - 13) Sheriff Brown letter SR14.
 - 14) Proposed Scope of Work from Stevenson Planning Department.
- b) Trail of the Gods Wrap-Up and Next Steps – Planning Director Ben Shumaker will present a review of the Trial of the Gods project and request Council guidance on cosmetic improvements to the retaining wall.
- c) Transferring Stevenson Municipal Court to District Court – City Administrator Nick Hogan and Deputy Clerk / Court Administrator Carla Cosentino will brief Council on the proposal received from Skamania County to transfer Stevenson Municipal Court to District Court, and will request Council approval to continue with the transfer.

8. NEW BUSINESS:

- a) Loop Road Water Line Replacement:
 - 1) Public Works Director Eric Hansen requests Council approval of bid award for Loop Road waterline replacement to Green Construction.
 - 2) Eric Hansen requests Council approval of the attached contract with Green Construction for Loop Road waterline replacement for a contract amount of \$160,684.
- b) Stevenson Municipal Judge Contract Amendment – City Administrator Nick Hogan requests Council approval of the attached contract amendment with Municipal Judge Brad Anderson to revise the 2016 salary amount based on Portland CPI-U.

- c) Interlocal Agreement for Municipal Court Services –Nick Hogan requests Council approval of the attached Interlocal Agreement with Skamania County to provide Municipal court services to the City of Stevenson for an amount of \$20,000 per year (\$1,666.67 per month) and a one-time fee of \$6,000 for administration of prior cases.
- d) Stevenson Municipal Judge Contract Termination Agreement –Nick Hogan requests Council approval of the attached contract amendment with Municipal Judge Brad Anderson to terminate the existing Personal Services Contract on the date City of Stevenson’s municipal court operations are transferred to Skamania County District Court.

9. INFORMATION ITEMS:

- a) Tesoro Savage Proposed Oil Terminal – City Administrator Nick Hogan will provide an update on recent letters from Gorge communities and action taken by the Port of Vancouver regarding the Tesoro-Savage proposed oil terminal.
- b) Building Permits Issued - Nick Hogan will present a summary of recent Building Permits issued for new residential or commercial/industrial buildings.
- c) BOG Toll Increase – Nick Hogan will provide an update on the Bridge of the Gods toll increase proposed by the Port of Cascade Locks.
- d) Effective Public Engagement – Nick Hogan will present the attached publication for Council information and highlight the public participation spectrum.
- e) Sheriff’s report – A copy of the Skamania County Sheriff’s report for xxxxx (last month) is attached for Council review.
- f) Municipal Court Cases Filed – A summary of Stevenson Municipal Court cases recently filed is attached for Council’s review.
- g) Planning Commission Minutes – Minutes from the February Planning Commission are attached for Council information. The March meeting was cancelled due to lack of quorum.
- h) Chamber of Commerce Activities – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in xxxxx (last month).

10. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Nick Hogan, City Administrator
- b) Eric Hansen, Public Works Director
- c) Ben Shumaker, Planning Director

11. MAYOR AND COUNCIL REPORTS:

12. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

March 2016 payroll and April 2016 A/P checks have been audited and are presented for approval. March payroll checks 10316 through 10337 total \$79,630.43, which includes one EFTPS and two ACH payments. A/P checks 10338 thru 10397 total \$105,181.43, which includes two ACH payments. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. There were no investment sales or

purchases in March 2016.

13. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

14. ADJOURNMENT