1 February, 2016

Mr. Eric Hansen  
Public Works Director  
City of Stevenson  
7121 E. Loop Road  
Stevenson, WA 98648

Subject: Scope and Fee for the Loop Road Water Main Replacement Project

Dear Eric,

BergerABAM is pleased to present this proposal for the Loop Road Water Main Replacement project. Our understanding is that the project is to be fast-tracked through design and construction due to the potential for another line-break. Our scope and fee have been adjusted accordingly.

PROJECT UNDERSTANDING

Based on previous discussions, our understanding of the project is as follows:

- The existing asbestos cement pipe (ACP) recently broke and caused property damage to a nearby business. There is potential for another break due to the weakness of the pipe.
- The existing ACP water main will be replaced with approximately 800 linear feet (LF) of 8-inch ductile iron water main pipe. The line will connect to new water main on Loop Road near the intersections with Kanaka Creek Rd. and NE Frank Johns Rd.
- Several water services will be reconnected along with one fire hydrant relocation.
- The pipeline alignment will be assessed based on locations of existing utilities and a potential future sanitary main.
- Roadway restoration may include up to one-lane grind and overlay, depending on the trench location.
- The existing water main will be shut-down temporarily for the water main tie-ins.
- Due to project urgency, the design and contract documents will be expedited by including the minimum amount of information necessary for the contractor.
- Construction administration or support is not required.
SCOPE OF SERVICES

Task 1  Project Management

Task 1.1 – Project Administration – Includes the necessary project management, client communication, and contract management to ensure successful project delivery.

Deliverables:  Project documentation, monthly invoices
Assumptions:  Project management efforts are minimized to reduce project cost.

Task 2  90% Design Submittal

Task 2.1 – Base Mapping – The surveyor will provide GIS base mapping in Washington State Plan Coordinates. Ground survey will be limited to pavement limits, private driveway locations, and significant utilities. Topography, aerial photo, and assessor mapping is not included.

Task 2.2 – 90% Plans – Includes plan view only for the new 8-inch water main and does not include detail enlargements. The drawings package will only include construction and erosion control notes, water main plans, and standard details. Water main stationing and offsets will not be provided. Locations shown for elbows, water services, and connections will be approximate.

Task 2.3 – Draft Special Provisions and Contract Documents – WSDOT format special provisions and contract documents will be submitted for review. Due to the urgent nature of the project, Contractor submittals will be minimized.

Task 2.4 – 90% Review Meeting and Field Verification – Includes a 1 hour meeting with the client to resolve any design review comments. Includes a 1 hour field verification site visit.

Deliverables:  90% Plans, Special Provisions, and Contract Documents
Assumptions:

* The drawings package will utilize, to the maximum extent possible, previously completed notes and details for the Kanaka Road water main project.
* The specifications and contract documents will be modified from previously completed documents for the Kanaka Road water main project.
Task 3  Final Submittal

Task 3.1 – Final Plans – Incorporates client comments and field verification into a final sealed drawings package.

Task 3.2 – Final Special Provisions and Contract Documents – Incorporates client comments into a final contract package.

Deliverables: Final Plans Package, Final Contract Package

Assumptions:
- This project will not be prepared to advertise for public bidding. The City will negotiate individually with Contractors for project bids. All documents will be provided electronically.
- The scope does not include permitting or right-of-way investigation/mapping.

SCHEDULE

We propose to complete the above tasks within a 3-week period beginning with notice-to-proceed (NTP).

FEE ESTIMATE

We propose to complete the scope of services described above for a fee of $9,962. This fee will be accrued on a time and materials basis. The fee is itemized by task on the attached spreadsheet.

Thank you for the opportunity to provide this proposal and we look forward to working with you. Should you have any questions or comments about this proposal, please call me at 503/872-4121 or email me at dan.johnston@abam.com.

Sincerely,
BergerABAM Inc.

Dan Johnston, PE
Engineer VI

Thomas R. Wilcox, PE
Vice President

Attachments:
Fee Estimate Worksheet
CITY OF STEVENSON
PERSONAL SERVICES CONTRACT

This contract is between the City of Stevenson and BergerABAM Inc. hereafter called Contractor. City's Contract Administrator for this contract is Eric Hansen, Public Works Director.

Effective Date and Duration
This contract shall become effective on the date at which every party has signed this contract. This contract shall expire, unless otherwise terminated or extended three weeks from mutual acceptance of this agreement.

Statement of Work
(a) The statement of work and Special Terms and Conditions and payment are contained in Exhibit A attached hereto and by this reference made a part hereof.

Consideration
(a) City agrees to pay Contractor a sum not to exceed $10,000 for accomplishment of the work, including any allowable expenses upon completion.

Travel and other expenses
Reimbursement of travel and other expenses is allowed only in accordance with City travel policy effective at the time of contract execution except as further agreed to in writing by both parties to this agreement.

Amendments
The terms of this contract shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written instrument signed by both parties.

Terms and conditions listed on next page or on reverse

-----------------------------------------------------
CONTRACTOR DATA, CERTIFICATION, AND SIGNATURE

Name (please print): BergerABAM Inc
Social Security No: ____________________________
Federal Tax ID No: 91-1422812
Contractor License No: _______________________
Address: 700 NE Multnomah Street, Portland, OR

Citizenship: ☐ Non resident alien ☐ Yes ☐ No
Business Designation (Check one): ☐ Individual ☐ Sole Proprietorship
☐ Partnership ☐ Estate/Trust
☐ Corporation ☐ Public Service Corporation
☐ Governmental/Nonprofit

Payment information will be reported to the IRS under the name and taxpayer ID number provided above. Information must be provided prior to contract approval. Information not matching IRS records could subject Contractor to 31 percent backup withholding.

I, the undersigned, agree to perform work outlined in this contract in accordance to the terms and conditions (listed on the front and backside and made part of this contract by reference) and the statement of work made part of this contract by reference hereby certify under penalty of perjury that our business is not in violation of any Washington tax laws; and thereby certify I am an independent contractor. As noted in No. 21 of the Standard Contract Provisions, where required for Federal funding, Contractor certifications and signatures apply to Exhibits C and D.

Approved by the Contractor: ___________________________ 2/10/16

Signature

Date

Approved by the City:

Frank Cox, Mayor

Date

Approved by Council:

Date
STANDARD CONTRACT PROVISION FOR PERSONAL SERVICES NON-PROFICIAENT PERSONS
<table>
<thead>
<tr>
<th>TASK</th>
<th>TASK DESCRIPTION</th>
<th>Principal</th>
<th>Civil Engineer II</th>
<th>Civil Engineer VI</th>
<th>Designer IV</th>
<th>Admin</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Tom Wilcox</td>
<td>Veronica Yong</td>
<td>Dan Johnston</td>
<td>Tony Pritchett</td>
<td>Tracie Barisich</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$248.07</td>
<td>$90.57</td>
<td>$149.43</td>
<td>$113.88</td>
<td>$67.35</td>
<td>$1,031.28</td>
</tr>
<tr>
<td>1</td>
<td>Project Management</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.1</td>
<td>Project Administration</td>
<td>6</td>
<td></td>
<td></td>
<td>2</td>
<td></td>
<td>$1,031.28</td>
</tr>
<tr>
<td>2</td>
<td>90% Design Submittal</td>
<td>32</td>
<td></td>
<td></td>
<td>6</td>
<td></td>
<td>$1,146.92</td>
</tr>
<tr>
<td>2.1</td>
<td>Base Mapping</td>
<td></td>
<td></td>
<td></td>
<td>6</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.2</td>
<td>90% Plans</td>
<td>16</td>
<td></td>
<td>4</td>
<td>2</td>
<td></td>
<td>$2,502.36</td>
</tr>
<tr>
<td>2.3</td>
<td>Draft Special Provisions and Contract Documents</td>
<td>16</td>
<td>4</td>
<td>4</td>
<td></td>
<td>$2,065.64</td>
<td></td>
</tr>
<tr>
<td>2.4</td>
<td>Review Meeting and Field Verification</td>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td>$597.72</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Final Submittal</td>
<td>14</td>
<td></td>
<td></td>
<td>4</td>
<td></td>
<td>$1,865.70</td>
</tr>
<tr>
<td>3.1</td>
<td>Final Plans Package</td>
<td>8</td>
<td></td>
<td></td>
<td>2</td>
<td></td>
<td>$1,023.42</td>
</tr>
<tr>
<td>3.2</td>
<td>Final Contract Package</td>
<td>6</td>
<td></td>
<td></td>
<td>2</td>
<td></td>
<td>$842.38</td>
</tr>
<tr>
<td></td>
<td>Expenses</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$46.60</td>
</tr>
<tr>
<td></td>
<td>Mileage</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$45.60</td>
</tr>
<tr>
<td></td>
<td>Subcontractors</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$1,870.00</td>
</tr>
<tr>
<td>10%</td>
<td>Klein and Associates - Survey</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$1,700.00</td>
</tr>
<tr>
<td></td>
<td>Mark Up</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$170.00</td>
</tr>
<tr>
<td></td>
<td>Total Hours</td>
<td>46</td>
<td>22</td>
<td>4</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>FEE</td>
<td>$4,166</td>
<td>$3,287</td>
<td>$456</td>
<td>$135</td>
<td></td>
<td>$9,962.50</td>
</tr>
</tbody>
</table>