AMENDMENT NO. 1
September 8, 2015

Project Background

Rice Fergus Miller prepared a Joint Emergency Facility Feasibility Study for the City of Stevenson, completed in September 2013. Since that time, Skamania County EMS has decided to concentrate their efforts on building a satellite EMS facility at the western edge of their service area in Washougal instead of expanding in Stevenson. The other three partners (City of Stevenson, Skamania Fire District 2, and Skamania Department of Emergency Management) are ready to proceed with next steps for building a new facility / fire hall. City of Stevenson City Council has directed the City Administrator to look for suitable property. These initial scouting efforts have included relooking at the properties previously included in Rice Fergus Miller’s feasibility study, and several other properties in the area not previously evaluated that may be suitable. Concern that some of these properties may be too small or too far away has prompted the City of Stevenson to ask Rice Fergus Miller to propose the scope of services included in this Amendment No. 1.

Scope of Services

Both parties hereto agree that the following constitute project goals, objectives, and deliverables for this project.

**Goals:**
The City of Stevenson is contracting with Rice Fergus Miller to assist with preliminary design and site selection as described below.

**Objective 1:** Update the preliminary design prepared by Rice Fergus Miller in 2013 to:
   a) No longer include Skamania County Hospital District (dba Skamania County EMS); and
   b) Conduct interviews with City and Fire Department Staff; reduce equipment and building needs as appropriate.

**Objective 2:** Based on the updated Fire Hall preliminary design from objective 1, provide a suggested minimum land size for the building footprint, parking, vehicular circulation, setbacks, etc..

**Objective 3:** Help lead a committee through a process to decide upon and rank the top several site choices.

**Deliverables:** The primary deliverable will be a report to the City of Stevenson, including narratives about each property under consideration (updated report section 5.1), site diagrams (similar to those shown in report section 5.3), and a building layout (similar to what is shown in report section 6.1). The scope of services and fee under this amendment do not include civil engineering services, nor professional cost estimating.
**Additional Services**

The goal of these services would be to identify the most suitable parcel(s) for the City of Stevenson to enter into a purchase agreement. It should be noted that the services included in this proposal are not intended to replace the more detailed due diligence or feasibility study customarily included in a purchase and sale agreement. If desired by the City, RFM could provide an additional fee amount to undertake that type of more detailed investigation. Alternatively, if there is a specific concern with an otherwise promising parcel, RFM may recommend additional investigations by a specific professional, such as a civil or geotechnical (soils) engineer, or a wetlands biologist. Should this be the case, RFM would promptly prepare a proposal outlining the specific task, why it is recommended, and the anticipated expense for the City’s approval prior to commencing that work.

**Compensation**

Compensation for Professional Services shall be billed on an hourly service and out-of-pocket expense basis, up to a guaranteed maximum amount of $16,000.

Additional Services, such as civil engineering or professional cost estimating, would be provided only when pre-approved in writing by the City of Stevenson. These services would be billed on a time and expense basis according to the billing rate schedule below, or as otherwise agreed to prior to the commencement of those services.

The services under this agreement include up to three trips for face-to-face meetings in Stevenson - one for the study process and one or two to lead the committee process to decide upon and rank the top several site choices.

**2015 Standard Hourly Billing Rates:**

For the individuals assigned to this project:

- **Senior Principal** Dave Fergus $ 225/hour
- **Project Manager** Ed McManamna $ 135/hour
- **Technical Designer** Howard Struve $ 130/hour
- **Administrative** Hope Zorrozua $ 80/hour

Other staff members at Rice Fergus Miller whose services may be required or desired shall be invoiced at their 2015 Standard Hourly Rate.

The rates set forth above shall be annually adjusted in accordance with normal salary review practices of Rice Fergus Miller.
Consultants

The costs of consultants when required and authorized by the City shall be billed at a multiple of one and one-tenth (1.10) times the expenses incurred by Rice Fergus Miller.

Reimbursable Expenses

Reimbursable expenses are in addition to our hourly rates for professional services and include printing and reproduction; CAD plotting; postage, express delivery, and courier charges; transportation and parking; automobile use; and overnight accommodations when pre-authorized by the City of Stevenson.

Reimbursable expenses shall be billed at a multiple of one and one-tenth (1.10) times the out-of-pocket expenses incurred by Rice Fergus Miller, to cover taxes, insurance, and administrative costs.

Invoicing and Payments:

Invoices shall be rendered monthly for services and for reimbursable expenses incurred during the preceding month. Services shall be billed on an hourly basis. Payments are due and payable upon receipt of the invoice by the City of Stevenson. Failure of the City to notify Rice Fergus Miller in writing of any disputes with the amount of any monthly invoices within thirty (30) days of receipt by the City shall be considered acceptance of those invoices for payment under this agreement.

Terms of Agreement

All terms included in our original agreement dated 4/1/2013 shall apply to this Amendment No. 1.

IN WITNESS WHEREOF, the City/Town/County and the Consultant have executed this contract amendment as of the date and year last written below.

CITY: City of Stevenson, Washington  _______________  CONSULTANT: Rice Fergus Miller, Inc. ________
By: __________________________________________  By:   ___________________________________
Title: ________________________________________  Ti tle: David A. Fergus, Senior Principal  _______
Date: ________________________________________  Dat e: September 8, 2015 __________________