ROLL CALL
Frank Cox, Monica Masco, Robert Muth, Scott Anderson, Amy Weissfeld, Julie Mayfield (excused absence)

STAFF
Nick Hogan, Ken Woodrich, Eric Hansen

GUESTS
Ben Sciacca, Rob Farris, Mary Repar, John & Andra Mobley, Leaha Mobley, David Brown, Amanda Hoey, Pat Albaugh, Justin Gross

6:00pm Meeting Called to Order by Cox

MINUTES
Masco wanted to add that Nick Hogan is the city representative on the chamber board to the minutes. Muth motioned to approve the January 15, 2015 Meeting Minutes as corrected with a 2nd by Anderson. Unanimously approved.

CONSENT AGENDA
a) Water adjustment – Ivan Howell (meter No. 702800) requests a water adjustment of $921.85 for a leak in the supply line near the meter which has since been repaired.

b) Liquor license renewal – A&J Select Market.

c) Liquor license renewal – Skunk Brothers Spirits, Inc.

d) Training Request - Planning Director Ben Shumaker requests approval to attend a four day workshop, the American Planning Assn National Planning Conference, in Seattle, Washington, April 18 – 21. Approximate cost to the City will be $1,792 including the higher per diem cost of lodging in King County.

Weissfeld motioned to approve the consent agenda items a – d as written with a 2nd by Muth. Unanimously approved

PUBLIC COMMENT
Sciacca spoke about SR 14 Traffic, pedestrian traffic and truck traffic. He would like SR 14 traffic revisited by Council. Weissfeld said the new signs are working well on each end of town and she saw people using the pedestrian flags as well. She said those are two changes she believes are effective however she isn’t opposed to hearing more. Hansen said there is data available to pull from the signs. Hogan reminded everyone that city council said they would wait around six to eight months and revisit the traffic issue. He said the city had contacted WSDOT about several items. WSDOT said “no” to putting up a sign redirecting traffic down 1st street. They also said “no” to putting up a stop sign on 2nd Street. We discussed pulling the stop sign on 1st street and based on your feedback we decided not to do so. Sciacca said the city gave seven (7) options on the public survey, none of which were routing traffic onto 1st street. He said the city had received plenty of suggestions to reroute traffic to 1st street so it was not a fair survey. He suggested throwing it out there again with an online survey, giving an opportunity to vote on that piece. Hogan explained that when he did the survey last year he removed that option from the list due to financial considerations (repaving costs), but as discussed previously with City Council he had since changed his mind due to a lack of other options. His current suggestion is that if some of the traffic is routed onto 1st Street, set aside a small amount of money in the budget each year for the eventual road resurfacing. John Mobley agrees with Sciacca - why not bring it up again; he brought this up ten years ago. Why not bring truck traffic down 1st street. He said they are asking for a problem on 2nd street as those trucks do not stop easily. Weissfeld said do not forget about the Waterfront, we are trying to encourage people to visit the waterfront. Justin Gross, with Big River Grill, suggested blinking lights at crosswalks on 2nd Street. Hansen said we would have to ask WSDOT for permission to add any signage on 2nd Street. Weissfeld said they should meet to discuss this again in June,
Meanwhile put out a survey and collect info from our new signs.

**Repar** gave council a Grange Update. She said last year they ran sixteen (16) programs. The Earth Day project beautification project will continue. On April 4th a presentation will be held at the White Salmon Library by native plant experts in our area. There will also be a two hour seminar at Will Blocks garden to show native plants. On May 2nd there is a plant clinic at the local library and master gardeners will answer questions. **Repar** would like to participate in the shoreline master plan and is putting her name forward. Last year, Mr. **Read** spoke about a burn ban. She wants a burn ban; she is tired of walking through smoke. She said the Underwood Conservation District program has a good, free chipper program in Stevenson.

**FIRE DEPARTMENT UPDATE**

**Farris** said he and **Hogan** will talk about the fire department structure and the plans for moving forward. He said the building is in worse condition than he thought. They put in a FEMA grant requesting help with new breathing apparatus equipment, the current apparatus needs to be replaced. The department received a letter from **Sheriff Brown** about Dispatch Fees. They are working on that as a group on the Radio User Board and he will forward that information to **Hogan**. **Hogan** said over the next couple months he and **Farris** will be putting together a group to review property for a new fire hall; they have just begun that process. **Weissfeld** asked if they were talking about oil and coal train traffic disaster response. **Farris** said the oil is on his radar, but no one is ready to handle a major incident. **Weissfeld** said BNSF is willing to do regional training and outreach. **Farris** said they did participate in BNSF a few years ago, but it wasn’t very effective. There was a discussion about foam trailers. **Farris** said the only foam trailers are in Pasco and Tacoma.

**OLD BUSINESS**

Temporary Landscape Maintenance Worker

**Hansen** presented a draft job description and salary range for hiring a temporary employee for park maintenance and summer work. He proposed a twenty eight week position at $14.00 an hour with Social Security and L&I, which comes to $18,000 total cost. **Weissfeld** made a motion to approve the draft job description and salary range for hiring a temporary Landscape Maintenance worker as presented with a 2nd by **Anderson**. Unanimous Approval.

**NEW BUSINESS**

Stand Up for Teens

Leaha Mobley, group representative for One Prevention Alliance invited city council to attend the February 27th healthy living conference. She said they have 150 – 160 people signed up to attend and almost all local businesses have donated items for the conference. One Prevention Alliance is grant funded, and as part of the grant they had to fulfill a healthy living conference. **Sheriff Brown** said the grant was applied for by OPA (One Prevention Alliance), with twelve (12) sectors represented. It’s a five (5) year grant with $125,000. He said they have an officer assigned to help with the grant. He said we have not seen the impacts of the legalization of marijuana in our community yet. The conference is being held on a Friday and during school time because they knew they would have a higher participation rate.

MCEDD Annual Report

**Amanda Hoey**, Executive Director for Mid-Columbia Economic Development District, presented the annual performance report for the year ending June 30, 2014. They see broadband as a critical infrastructure and host a conference each year. This year the conference is in Hood River, OR and she will pass along the information to **Hogan** and **Anderson**. She also discussed the Gorge Technology Alliance and the Science, Technology, Engineering, Arts and Math program that they call STEAM. She said the Robotics Alliance Program provides lower robotics kits for schools and nonprofits to use. They worked with private partners to refresh the equipment. She thanked the City of Stevenson for their partnership. **Weissfeld** said she feels our community and school does a poor job in participating in these programs. **Hoey** said the STEAM and Robotics programs focus on the middle school level. She said if there is a better way to engage with the schools to please let her know. **Weissfeld** said there is a desire to participate but there is not a champion, they need an extra push.

Proposed New Rail Spur for Transporting Coal

**Peter Cornelison** from Friends of the Gorge forwarded information regarding a new rail spur proposed to be developed in Montana, and requests Council consider writing a letter to the Surface Transportation Board similar to the letters written by Spokane and Seattle. **Hogan** said no resolution is requested, just a letter. Masco, **Weissfeld**
said yes, but Muth disagreed and Anderson said it can’t hurt. Hogan said he would write a letter and present to city council for signature.

Tourism Funding Awards
Hogan presented the Tourism Advisory Committee’s recommendation for amending 2015 awards. The fair raised the Ironman Strong Ale Festival fees. Muth motioned to approve an amendment to the 2015 TAC awards for the Ironman Strong Ale Festival fees to increase to $3,921.00 with a 2nd by Masco. Anderson abstained; all other council members in agreement, motion carried

Cost Allocation Plan
Hogan presented a Cost Allocation Plan for council consideration. The State Auditor’s Office wanted the city to have a formal process, so Hogan developed a cost allocation plan using one of the methods proposed by the auditor’s office. Masco moved to approve the City of Stevenson Cost Allocation Plan prepared February 5, 2015 with a 2nd by Anderson. Unanimous Approval

State Sales Tax Funds Contract approval, Skamania County
Hogan requested Council approve a contract with Skamania County to receive up to $60,000 of State sales tax funds (.09 economic development funds) from Skamania County. Muth motioned to approve the Interlocal Agreement between Skamania County and the City of Stevenson to receive up to $60,000 of State sales tax funds (.09 economic development funds) from Skamania County with a 2nd by Masco. Unanimous Approval

GIS Contract approval, Skamania County
Hogan requested Council approval of a contract with Skamania County for GIS services for an amount not-to-exceed $2,500. Anderson moved to approve the Interlocal Agreement between the City of Stevenson and Skamania County for GIS services for an amount not-to-exceed $2,500 with a 2nd by Weissfeld. Unanimous Approval

Contract approval, Brad Andersen
Hogan requested Council approval for a contract amendment with Brad Andersen for Municipal Judge Services to increase compensation to $1,049 per month. He explained that it is the same 2.6% cost of living increase city council gave to staff. Masco moved to approve a contract amendment for Brad Andersen for Municipal Judge Services to increase compensation to $1,049 per month with a 2nd by Anderson. Unanimous Approval

Shoreline Master Program Contract approval, Skamania County
Hogan requested Council approval of the Interlocal Agreement with Skamania County for Shoreline Master Program Cooperative Efforts, with no expected cost. He said since the city and the county are both updating they will coordinate their efforts. Muth motioned to approve the Interlocal Agreement between the City of Stevenson and Skamania County for Shoreline Master Program Cooperative Efforts with a 2nd by Anderson. Unanimous Approval

Annual Contract Approvals
Hogan requested Council approval of six (6) annual contracts for a total amount of $125,539.00
He explained that routine contracts will now be presented as a one (1) page summary. The six (6) contracts for approval are for EDC, Skamania County General Services, Chamber of Commerce, Joe Schlick DBA Stevenson wifi, Margaret Hazard for Fiber Fling, and Scott Anderson for the Iron man Strong Ale Festival. Woodrich confirmed that city council had received copies of these contracts and reviewed them prior to approval.

Muth motioned to approve the Skamania County EDC, Skamania County General Services, Skamania County Chamber of Commerce and the Margaret Hazard contracts for a total of $111,348.00 with a 2nd by Anderson. Unanimous approval

Anderson motioned to approve the Joe Schlick DBA Stevenson wifi contract for $10,270.00 with a 2nd by Weissfeld. Muth was a nay, all other council members in agreement, motion carried.

Muth motioned to approve the Scott Anderson - Iron Man Strong Ale Festival contract for $3,921.00 with a 2nd by Weissfeld. Anderson abstained; all other council members in agreement, motioned carried.
INFORMATION ITEMS
Sheriff’s Report/Detailed Sheriff’s Report
Hogan said he spoke with Sheriff Brown and the short report is based on dispatch calls only. Choice two is the bigger, more detailed report with every incident listed. Hogan said the Skamania County Pioneer has recently started running a weekly summary police activity without the domestic violence reports. Weissfeld likes the summarized report. Weissfeld likes the overview report but would like to see some of the items in the detailed report, such as traffic citations. Woodrich said traffic citations come into City of Stevenson District Court so they could gather information from that. Hogan said he will gather the information from district court. Council determined that they do not need the detailed report.

Chamber of Commerce Activities
Tony Coates resigned from the Chamber and John Mobley is now the president.

CITY ADMINISTRATOR AND STAFF REPORTS
The Shorelines Management Program will be in five phases and they need public input.
Hansen offered local businesses the opportunity to sponsor sets of pedestrian crossing flags and putting their logo’s on them. One local business signed up to buy a set right away.
Shumaker and Woodrich met with Skamania County and discussed BNSF bridges that are being replaced. They are going to cooperate with the county for a combined shoreline review. The county uses a hearing examiner, but for our half to use a hearing examiner we need to revise our code. Staff will prepare an ordinance for council review.

MAYOR AND COUNCIL REPORTS
Masco presented a flyer for the interpretative center’s annual fundraiser.

VOUCHER APPROVAL
January 2015 Payroll checks have been audited and are presented for approval. January payroll checks 9163 thru 9182 total $76,916.75 which includes two ACH payments and one EFTPS payment. February Accounts Payable checks 9183 thru 9236 total $75,289.96 which includes one ACH payment. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. No investment activity occurred in January 2015.

Muth motioned to approve vouchers with a 2nd by Weissfeld. Unanimously approved

8:05 MEETING ADJOURNED

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Frank Cox, Mayor

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Nick Hogan, City Administrator/Clerk

Minutes by Melissa Anderson