AGENDA
CITY OF STEVENSON COUNCIL MEETING
March 19, 2015
6:00 p.m., City Hall

1. **CALL TO ORDER:** Mayor to call the meeting to order and conduct roll call. Excused Absences – No absences requested by Council.

2. **CHANGES TO THE AGENDA:** [The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].

3. **MINUTES:** The following minutes have been circulated and are ready for discussion and approval:
   a) February 19, 2015 City Council Meeting

4. **CONSENT AGENDA:** The following items are presented for Council approval. [Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]
   a) **Water adjustment** – Dan Read, Superintendent for Stevenson-Carson School District (meter No. 403480) requests a water adjustment of $1,000.00 for a circulating system failure at the pool that resulted in the pool being pumped dry overnight. They have since repaired the system.
   b) **Water adjustment** – Property Management the Gorge (meter No. 106900) requests a water adjustment of $281.71 for a toilet leak which has since been repaired.
   c) **Special Occasion Liquor license** – Stevenson Business Association / Scott Anderson, Skamania County Fairgrounds, April 4, 2015.
   d) **Liquor license Renewals** – Fraternal Order of Eagles; Skamania Lodge.
   e) **Training Request** - City Administrator Nick Hogan requests approval to attend a one day workshop, Public Funds Investing, in Lynnwood, Washington, April 2, 2015. Approximate cost to the City will be $501.30.

5. **PUBLIC COMMENTS:** [This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker, or five minutes when speaking on behalf of a group. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]

6. **OLD BUSINESS:**
   a) **Pedestrian Safety Concerns** – City Administrator Nick Hogan will provide an update to City Council on developing a new survey for SR14 / 2nd Street traffic and pedestrian safety concerns.
   b) **WiFi Usage** – Nick Hogan will present a summary of Stevenson WiFi system recent usage.
   c) **Cost Allocation Plan** – Nick Hogan will present a proposed revision to the City’s Cost Allocation Plan for council consideration.
7. NEW BUSINESS:
   a) **Local Improvement Districts** - City Administrator Nick Hogan will present an overview of the Local Improvement District (LID) process for assisting properties with financing needed capital improvements and will invite Council discussion and direction on the possibility of using LID’s within the City of Stevenson.
   b) **Sierra Club Request** - The SW Washington Sierra Club requests City Council send a letter to Senator Murray asking her to apply pressure to the Army Corps of Engineers to require an Environmental Impact Statement for the proposed Tesoro Savage oil terminal in Vancouver, Washington.
   c) **Planning Commission Request** – The Stevenson Planning Commission requests Council authorize a design competition for exploring options for developing a more attractive display on the concrete retaining wall currently under construction as part of the Bridging Byways Communities Trail Project. The Planning Commission has offered to assist with organizing this effort.
   d) **Contract approvals** – City Administrator Nick Hogan requests Council approval of the following contracts:
      1) **Wallis Trail Agreement** – Amendment #7 would extend the contract with Wallis Engineering through July 31, 2015 (a no cost extension).
      2) **Berger ABAM, Cascade Avenue** – Amendment #2 would increase the total contract payable to Berger ABAM for engineering and Construction Management services to $198,104.
      3) **Columbia Gorge Interpretive Center** – 2015 Tourism funding contract with Columbia Gorge Interpretive Center to reimburse up to $55,000 for advertising, promotions, special events, marketing, and administration.
      4) **Bridge of the Gods Kiteboarding Festival** – 2015 Tourism funding contract with Tony Bolstad to reimburse up to $3,000 for the Bridge of the Gods Kiteboarding Festival.
      5) **Gorge Outrigger Races** – 2015 Tourism funding contract with JD Davies to reimburse up to $5,000 for the Gorge Outrigger Races.
      6) **Columbia Gorge Fiddle Contest** – 2015 Tourism funding contract with Sherrie McKenzie to reimburse up to $7,500 for the Columbia Gorge Fiddle Contest.
      7) **Discover Your Northwest** – 2015 Tourism funding contract with Discover Your Northwest to reimburse up to $15,000 for an information assistant to work at the Forest Service Visitors Center at Skamania Lodge.
      8) **Stevenson Farmers’ Market** – 2015 Tourism funding contract with Alice Meyers to reimburse up to $1,765 for operation of the Stevenson Farmers’ Market.

8. INFORMATION ITEMS:
   a) **Cascade Avenue Project Update** – Public Works Director Eric Hansen will provide an update on the Cascade Avenue Improvements project.
   b) **Contracts Status Summary Sheet** – City Administrator Nick Hogan will provide a *Contracts Status Summary Sheet* for council information.
c) **Sheriff’s report** – A copy of the Skamania County Sheriff’s report for February, 2015, is attached for Council’s review.

d) **Municipal Court Cases Filed** – A summary of Stevenson Municipal Court cases recently filed is attached for Council’s review, as per your recent request.

e) **Chamber of Commerce Activities** – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in February, 2015.

f) **Planning Commission Minutes** – Minutes are attached from the February Planning Commission meeting.

9. **CITY ADMINISTRATOR AND STAFF REPORTS:**

   a) Nick Hogan, City Administrator

   b) Eric Hansen, Public Works Director

10. **MAYOR AND COUNCIL REPORTS:**

11. **VOUCHER APPROVAL AND INVESTMENTS UPDATE:**

    February 2015 Payroll checks have been audited and are presented for approval. February payroll checks 9237 thru 9256 total $77,282.17 which includes two ACH payments and one EFTPS payment. Check 9257 was voided due to a printing error. Check 9241 was lost and voided. Reissued with check 9258. March Accounts Payable checks 9259 thru 9307 total $205,839.66 which includes one ACH payment. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. No investment activity occurred in February 2015.

12. **ISSUES FOR THE NEXT MEETING:** *[This provides Council Members an opportunity to focus the Mayor and Staff’s attention on issues they would like to have addressed at the next council meeting.]*

13. **ADJOURNMENT**