

AGENDA
CITY OF STEVENSON COUNCIL MEETING
December 18, 2014
6:00 p.m., City Hall

1. **CALL TO ORDER:** Mayor to call the meeting to order and conduct roll call.
Excused Absences – No absences requested by Council.
2. **CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*
3. **MINUTES:** The following minutes have been circulated and are ready for discussion and approval:
 - a) November 20, 2014 City Council Meeting
4. **CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*
 - a) Water adjustment – James & Sharyn Hatten (meter No. 403750) request a water adjustment of \$695.41 for a water line break which has since been repaired.
 - b) Water adjustment – NAPA (meter No. 201400) requests a water adjustment of \$80.84 for a leaking toilet which has since been repaired.
 - c) Liquor license application – Walking Man Brewing requests a microbrewery liquor license.
 - d) Liquor license application – El Rio Texicantina requests a Spirits/Br/Wine liquor license.
 - e) Liquor license application – LDB Beverage requests a microbrewery liquor license.
5. **PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker, or five minutes when speaking on behalf of a group. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*
6. **OLD BUSINESS:**
 - a) Resolution 2014-279 Oil Trains through the Gorge – City Administrator Nick Hogan will present Resolutions 2014-279 and 2014-279A for Council consideration. As per Council’s request, we have invited Peter Cornelison from Friends of the Gorge to give a short presentation and answer any questions about these resolutions. Additional materials related to this issue are attached for Council review.
 - b) Request for City support of Skamania County Strategic Plan Update – EDC Executive Director Robert Waymire will present a request for the City’s financial support of contracting with Western Washington University’s *Center for Economic and Business Research (CEBR)* to update the Skamania County strategic plan. The plan was last updated in 2003. Robert requests the City of Stevenson cover 20% of the total cost of \$12,000, which is \$2,400. Copies of WWU’s proposal and the 2003 Strategic Plan are attached as information items.

- c) Proposed salary schedule revision – City Administrator Nick Hogan will present a salary schedule revision for Council consideration. (This agenda item is for council discussion of the different salary schedule options. The salary schedule selected by Council will be adopted as part of the budget adoption ordinance after the public hearing).
- d) Resolution 2014-278 & Ordinance 2014-1082 –City Council passed Resolution 2014-278 and Ordinance 2014-1082 in November to authorize a 1% property tax levy increase for 2015. Resolution 2014-280 and Ordinance 2014-1084 correct the total estimated dollar amount to be raised by the proposed 2015 tax levy.

7. **PUBLIC HEARINGS:** *[Advertised public hearings have priority over other agenda items. The Mayor may reschedule other agenda items to meet the advertised times for public hearings].*

- a) **7:00 – Final Hearing on the 2015 Budget** – City Administrator Nick Hogan will present the proposed budget for public hearing and final review by City Council.
 - i) Ordinance 2014-1083 Budget Adoption – After the public hearing, Nick Hogan will present Ordinance 2014-1083 for adoption of the 2015 budget for the City of Stevenson.

8. **NEW BUSINESS:**

- a) Shorelines Application SHOR2014-01 – Planning Director Ben Shumaker will present Shorelines Application 2014-01 for Council consideration. Please see Ben’s cover memo for information.
- b) Contract Approval – The City contracts with Wallace Engineering for development engineering services. Ben Shumaker will present a 2015 contract renewal for Council consideration.
- c) Urban Area Policy Assessment - Ben Shumaker will present an invitation for Council members to participate in a comprehensive regional urban area policy assessment sponsored by the Columbia River Gorge Commission.
- d) Road Vacation Request – The City has received a request from John Forsberg to vacate the Old Strawberry Road easement. Public Works Director Eric Hansen will review the process with City Council and request they pass Resolution 2014-281 to set a public hearing for January 15, 2015, at which time they will determine whether to grant the requested vacation.

9. **INFORMATION ITEMS:**

- a) Sheriff’s report – A copy of the Skamania County Sheriff’s report for November is attached for your review.
- b) Chamber of Commerce Activities – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in November.

10. **CITY ADMINISTRATOR AND STAFF REPORTS:**

- a) Nick Hogan, City Administrator
- b) Eric Hansen, Public Works Director
- c) Ben Shumaker, Planning Director

11. **MAYOR AND COUNCIL REPORTS**

12. **VOUCHER APPROVAL:** November 2014 Payroll checks, December Firemen Payroll checks, and December 2014 Accounts Payable checks have been audited and are presented for approval. November payroll checks 8977 thru 8998 total \$75,106.48 which includes two ACH payments and one EFTPS payment. December Firemen's Payroll checks 9000 thru 9027 total \$6,870.33 (check 8999 was voided due to a printing error). December Accounts Payable checks 9028 thru 9088 total \$296,023.75 which includes two ACH payments. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. There was no investment activity in November 2014.

13. **ISSUES FOR THE NEXT MEETING:** *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

14. **ADJOURNMENT**