CITY OF STEVENSON COUNCIL MEETING MINUTES
July 17, 2014
6:00PM

ROLL CALL
Mayor Frank Cox, Monica Masco, Julie Mayfield, Robert Muth, Amy Weissfeld, Scott Anderson

STAFF
Ben Shumaker, Kenneth Woodrich, Eric Hansen, Carla Cosentino

GUESTS
Mary Repar, Mr. & Mrs. Sciacca, John McSherry, Sandra Bacus

6:01pm Meeting called to order

MINUTES
The minutes from June 19, 2014 should be amended to add Dave McKenzie and Jennifer Collins Taylor as guests and to list Dave Brown (instead of Sheriif Brown) as he was attending in an individual capacity. Weissfeld motioned to approve the June 19, 2014 Meeting Minutes as amended with a second by Mayfield. Unanimously approved.

CONSENT AGENDA
The following items are presented for council approval:
Special Occasion Liquor License – Stevenson Eagles 1744 Auxiliary, Port Offices parking lot, July 25 and 26, 2014 (Bridge of the Gods Kiteboard Festival)

Muth motioned to approve the consent agenda as presented with a 2nd by Anderson. Unanimously approved.

PUBLIC COMMENT
None

OLD BUSINESS
Education District Text Regulation and Zoning Map Change (Ordinance 2014-1077)
Shumaker presented an amendment to the zoning code and a proposed ED District zoning map change as recommended by the Planning Commission and approved by City Council subject to SEPA decision and a completed map. There were no comments by council on the SEPA Process.

Muth made a motion to approve Ordinance 2014-1077 Education District Text Regulation and Zoning Map Change with a 2nd by Mayfield. Anderson abstained, majority approved.

NEW BUSINESS
Contract Approval
Shumaker presented a summary of bids received for the Bridging Byway Communities Trail project and requested permission to proceed with construction by authorizing a Notice of Award and construction contract with Colf Construction for $753,104 and a contract supplement with Wallis Engineering for construction engineering services for an amount not to exceed $121,806.
Shumaker reported the low bid is +$14K (~2%) higher than the engineer’s estimate and the construction engineering estimate has more than doubled, largely due to the federal funding source’s requirement for inspector’s daily reports. Efforts will be made to reduce construction engineering costs by using Karl
Russell, staff Utilities Maintenance Worker, to prepare the daily reports. Total estimated expenditures for construction and construction engineering is now $874,910. $800,700 was budgeted, but the budget can be amended. Shumaker asked if city council wanted to proceed. Woodrich explained that the budget changes/allocations would be done later by ordinance. A discussion was had about the reasons for the contract changes and cost increases. Weissfeld said that spending the money now is necessary for the final goal. Weissfeld wants Shumaker to tell Wallis Engineering that the City Council is not happy with the substantial cost increase.

Mayfield motioned to approve a notice of award in the amount of $753,104.00 with a 2\textsuperscript{nd} by Anderson. Unanimously approved

Mayfield made a motion for Cox to sign a Contract with Colf Construction for $753,104.00 subject to legal review with a 2\textsuperscript{nd} by Masco. Unanimously approved

Weissfeld made a motion to approve the supplement with Wallis Engineering for construction engineering services for an amount not to exceed $121,806.00 with a 2\textsuperscript{nd} by Anderson. Unanimously approved

Right of Way Approval
Public Works Director Hansen presented a request from Sciacca for a type D Right of Way permit for installation of a sign for an indefinite period of time. A type C permit can be approved by the Public Works Director for a specific period of time; approval for an indefinite period requires a type D permit and approval by City Council. Hansen said that WSDOT will not allow signs and the City cannot approve a right of way permit along Highway 14 outside of city limits. A right of way permit could be granted on Lutheran Church right of way, but not on Highway 14. Sciacca asked if this policy was consistent with everyone else in town. Shumaker said the sign is not in city limits. Sciacca asked if the other downtown business signs are on state highway right of way. Shumaker said the John L. Scott Real Estate and Umpqua Bank signs comply with the five foot (5') setback requirement. Sciacca wants to make the sign compliant. Weissfeld suggested, given this new information, that Sciacca work with Hansen to resolve the sign issue. Hansen said if he wants to use Lutheran Church right of way it will require City Council approval. Hansen asked Sciacca if he would like a type C permit and Sciacca said whatever the best option is. If it is out of the right of way it requires Planning Department approval. Shumaker said any free standing sign has to be five feet (5') away from the property line. Sciacca said he will work with Hansen to discuss the options.

Solid Waste Interlocal Agreement & Plan Adoption
Permission or denial requested to execute an Interlocal Agreement. Revision of 2001 plan authorizes county to prepare a plan on the city’s behalf. RCW 70.95.

Muth motioned to adopt Interlocal Agreement between Skamania County, the City of Stevenson, and the City of North Bonneville for the Preparation of a Comprehensive Solid Waste Management Plan and a Moderate Risk Waste Plan with a 2\textsuperscript{nd} by Mayfield. Unanimous approval

The final draft Skamania County Solid and Moderate Risk Waste Management Plan was presented for adoption.

Muth made a motion to approve Resolution 2014-273, a resolution by the City Council of the City of Stevenson, WA adopting the 2014 Skamania County Solid and Moderate Risk Waste Management Plan with a 2\textsuperscript{nd} by Weissfeld. Unanimous approval
Repar spoke about composting in our community. She said we are in the Underwood Conservation project area, and they have a great chipping program and they will continue that service. She said the school is asking for a burn ban in Carson, and there are more and more people with bronchial problems. A year round burn ban is in our future. She would like city council to work with the county to do more composting.

Information Items
Muth wants to ask Hogan if Sheriff Brown can give a presentation to city council before the new contract is signed. City council would like a report on activities and contract performance.

Mayor and Council Reports
Masco discussed the Skamania County Fair. The 2014 theme is the Fab Fair, and the Grand Marshalls are MaryAnn Duncan-Cole (retired City Administrator) and Ken Cole. Mayfield said the Port is finalizing its grant proposal for the waterfront project; they will be helping the Columbia Gorge Racing Association Aug. 1 – 3 down at the boat launch.

City Administrator and Staff Reports
SR 14 Radar Speed Limit Signs
Hansen said that WSDOT is now telling us they will not allow permanent radar feedback signs along SR14 in Stevenson. He said this is a decision from the A.G. office, who has informed WSDOT that the past practice of entering into an interlocal agreement for maintenance of the radar feedback sign is not legal. Weissfeld wanted to confirm that the city could not put up signs like the one on the Bridge of the Gods; Hansen said that was correct, the City could not. Hansen said he did ask about portable trailers and was told that was ok. Bacus said Senator King is on the Transportation Committee. She said our legislators want us to make it down here without federal funds, and that reaching out can help. Bacus said we should include citizens, ask city people to call. Woodrich suggested a letter from Hogan explaining it’s not a small matter, not only liability, but also an economic impact.

Cosentino reminded city council to train on Open Public Meetings and get back to Hogan. She said that Hogan wanted to remind them that they also need Public Records Training in addition to public meetings training. Cosentino said the City of Stevenson responded to two (2) public record requests in the last month. After discussion about the Office of Public Defense grant, City Council agreed with Cosentino’s recommendation to not spend time preparing the application.

VOUCHER APPROVAL
June 2014 Payroll checks and July 2014 Accounts Payable checks have been audited and are presented for approval. June payroll checks 8582 thru 8617 total $74,612.92 including electronic tax payment of $12,445.81. Checks 8595-8609 were voided due to a printing error. June AP check 8549 was written to an incorrect vendor, voided, and replaced with check 8580 to the correct vendor. July AP checks 8581 & 8618 thru 8675 total $109,827.54 including $2,044.66 ACH excise tax payment. There were no investment purchases in June 2014. were included in package materials. Expenditure summary reports were distributed to council members with council meeting materials. Detailed claims vouchers were available for review at the Council meeting.

Mayfield questioned the payment on the way finding project. Hansen gave an update. Mayfield asked what the Humaira Falkenberg payment was. Cosentino explained it is a refund of a Board of Appeals application fee. Falkenberg had applied for a building permit and was granted a hardship extension which she believed to still be valid when she recently approached the City to begin construction. She filed a request to seek relief from the Board of Appeals, but after producing notes documenting her continued
conversations with City of Stevenson staff preserving her hardship status, the original permit was determined vested by the Building Inspector. **Woodrich** said the City will establish protocols and procedures to formalize and better document permit extensions. **Muth** made a motion to approve the vouchers with a 2nd by **Anderson**. Unanimous approval.

**Muth** complained about finding animal waste throughout town. **Woodrich** said he doesn’t know if our ordinances (or signs) deal with animal waste. **Repar** said posts with baggies would be helpful.

**Weissfeld** asked for **Hogan** to prepare an update on the list of Highway 14 traffic items. **Weissfeld** asked when the landscaping contract will expire. She also asked about the fishing nets that are strung up, expressing concern that windsurfers and kite boarders are getting caught in the nets. **Mayfield** said complaints should be directed to Tribal Enforcement. **Mayfield** talked about tribal fishing rights/treaties, and **Woodrich** confirmed that treaty rights are first priority. **Anderson** would like to have a more broad discussion about providing emails for public record requests.

**7:20PM ADJOURNED**

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Frank Cox, Mayor  Nick Hogan, City Administrator/Clerk

*Minutes by Melissa Anderson*