CITY OF STEVENSON COUNCIL MEETING MINUTES
June 19, 2014
6:00PM

ROLL CALL
Mayor Frank Cox, Monica Masco, Julie Mayfield, Robert Muth, Amy Weissfeld

STAFF
Nick Hogan, Ben Shumaker, Gordy Rosander, Kenneth Woodrich

GUESTS
Mary Repar, Monte Buettner, Brian & Traci Bolby, Les Ellison, Sheriff Brown, Wayne Martin, Scott Anderson, Dan Read, Helen Pollock and Rob Barrick

6:01pm Meeting called to order

MINUTES
Masco motioned to approve the May 15, 2014 Meeting Minutes as written with a 2nd by Muth. Unanimously approved

Weissfeld motioned to approve the May 21, 2014 Special Meeting Minutes as written with a 2nd by Masco. Unanimously approved

CONSENT AGENDA
The following items are presented for council approval:

a) Liquor license application in lieu of current privilege – Columbia River Wine Sellers, beer & wine specialty shop.

b) Liquor license renewal – Main Street Convenience.

c) Liquor license renewal – La Casa De Sabor

d) Liquor license renewal – Clark and Lewie’s

e) Training Request - Dave Nail and Mark Title request approval to attend a two day Wastewater Exam Review class in Spokane, Washington, June 19th & 20th, 2014. Approximate cost to the City will be $693 each ($1,386 total).

Muth motioned to approve the consent agenda with a 2nd by Mayfield. Unanimously approved

PUBLIC COMMENT
Repar attended The Port’s special session and she would like the City Council to discuss the issues of the Port Director. She said that apparently there is some move afoot to perhaps fire him. She feels he shouldn't be fired. She said it's between him and The Port commission, and that this situation has been blown out of proportion. She said they all have a part in how well The Port functions. Repar feels McSherry has done an outstanding job and that he has brought grant money to The Port. She said a show of support would not hurt or an indication that we need a functioning port. She said The Port needs to go on with business. Cox said that is why they have The Port Commission; he said they are the City Council not The Port Commission.
OLD BUSINESS
SR 14 Traffic and Pedestrian Safety
Hogan reported that the city received eighty (80) responses to their survey, including sixty two (62) submitted online and eighteen (18) manual forms. A summary of the responses received for each question is as follows:

1. Attempt to limit out-of-state truck traffic.
   65% Yes, 24% No, 11% No Opinion

2. Increase speed limit enforcement. 84% Yes, 11% No, 5% No Opinion.

3. Convert 1st and 2nd Streets to one-way streets.
   35% Yes, 56% No, 9% No Opinion

4. Install stationary radar signs (flashing radar speed limit signs) at both ends of town.
   70% Yes, 16% No, 14% No Opinion

5. Move the reduced-speed warning sign at the east end of town further away from the 25 mph zone.
   59% Yes, 23% No, 18% No Opinion

6. Install “Pedestrian Crossing” warning signs in the center strip of mid-block crossings.
   55% Yes, 31% No, 14% No Opinion

7. Place hand-held yellow pedestrian crossing flags at both ends of crosswalks for pedestrian use when crossing streets.
   24% Yes, 45% No, 31% No Opinion

Hogan said item number three on the list was the biggest one they asked and the one they spent the most time on. Based on the feedback received from the public, he recommended that city council decide “no” on number three (3) and to proceed with the other items working with the Public Works department.

Hogan said number seven (7) is worth a try; the main argument against it was that it seemed silly to some people.

Cox wants confirmation from WSDOT that they won’t allow the mph signs moved at the east end of town. Hogan said he talked to Hansen and with WSDOT. The city did not annex that portion of SR 14 when they annexed the property north of SR 14.

Weissfeld agrees that survey results are indicative of the temperature of the meeting. Most people are not in favor of a one way street. She is in agreement with no one way street. Hogan said about forty (40) people attended the town hall meeting. Mayfield commented on the two (2) one way streets, saying if the city did take this option WSDOT would take over the street. She thinks two state highways would be difficult in terms of control; it could be more limiting for the city.

Sciaccia said he believes there is general consensus for putting east bound trucks on 1st street. Weissfeld said she does not agree. She said yes, it was a topic that was discussed, but she didn't feel it was in support. Cox recollected most comments were against it. Sciaccia said obviously the city has a problem with truck traffic through town. Sciaccia wanted to know if the topic discussion was finished. He wanted to know if there was an agenda to place the radar signs. Hogan said yes, but it will be slower than he'd like.

Public Hearing Opened at 6:15pm
Draft Education District Text Regulation (Ordinance 2014-1077)
Shumaker said they have a copy in front of them in ordinance form. He said what they didn't see last time was section two and three (2 & 3), which are the small changes to make the change happen. This is the 2nd public hearing on the text amendment. Last time three (3) members of the community spoke. One was an emotional statement about why we are doing this for the school’s signage; another was from the school district who said it is a balancing act.
Repar said she doesn't understand the slotting of it in between PR and Commercial. She asked if she is hearing PR again. She wanted to know if this is a back door into the PR district. She also said that subjective comment from staff about public comment is not appropriate. People have a right to make public comment as they choose, they can cry if they want to. Shumaker said he didn't mean to offend Repar and apologized.

Shumaker continued; Section two (2) of the Ordinance is a statement about which zones are more restrictive and less restrictive. He said the ED needs to be in there somewhere. Staff recommends putting it there based on the types of uses in the ED district that would be more active than a PR district.

Weissfeld asked if Shumaker knew how many existing facilities this would affect, and if it would affect Wee Care. Shumaker said it affects nothing yet, and does not affect Wee Care. The next public hearing is just for the high school and elementary, Wee Care is not part of this ED. Weissfeld asked if there were other schools or daycares that could change districts. She said the numbers are low; there are a lot of in home daycare facilities. Shumaker said the Planning Commission chose the number of three (3). Scott Anderson said “Why zero?” was the biggest question for the Planning Commission. He said yes, they did discuss it, but he didn’t remember how they came up with the specific number of three (3). Weissfeld said based on your slotting this is much more generous than residential. She wants to increase the number.

Shumaker said having three (3) as a limit means that if above three (3), it would take a conditional use. Muth said like in SR1 if we had a fourth (4th) child we needed a conditional use. Weissfeld questioned, only if you want to convert your housing. Shumaker said no. He explained that there are use categories that allow it. Within this zoning public and parochial is allowed outright. The school will be above that threshold of three (3) students. He said it is when you get into the residential uses that the three (3) comes into play. Weissfeld’s concern is that somebody might essentially use this to create greater leeway in what they can and cannot do on their property. By not having that number higher, you open up to that possibility. Shumaker said granting approval of that change would have to go to City Council and you would have to approve the change. Muth said it is a conditional use so city council could deny it.

Shumaker said staff would help. Woodrich said there is a lot of discretion - your interpretation on that zoning code is well within council’s discretion. Shumaker said this is the 2nd meeting, we are out for the SEPA regarding that and the 2nd portion of that, and we need the county assessor's office to update the map.

Public Hearing Closed at 6:34 pm

Quasi-Judicial Public Hearing Opened at 6:34pm
Proposed Education District Zoning Map Change (Ordinance 2014-1077 Exhibit A)
Woodrich asked for any appearance of fairness disclosures. This is an option to disclose anything that would make them an unfair decision maker. This might include financial interest helped or hurt by the change, and whether they had contact with people or members of the public with the zoning change. That item would not eliminate them, they merely have to disclose the discussion they had, not their name, but if they were a proponent or against it. Woodrich asked if anyone had appearance of fairness disclosures and everyone said no. Woodrich opened an opportunity to challenge the cause. There were no challenges. He said based upon no challenges he is going to pass on appearance of fairness. There was no public comment. Cox asked for staff comment. Masco said they need a new map and Shumaker said he is working on it. Weissfeld asked for confirmation that the High School property doesn’t include residences and Shumaker said yes.

Quasi-Judicial Hearing Closed at 6:37pm

Muth motioned to approve Ordinance No. 2014-1077 - AN ORDINANCE ADOPTING A NEW EDUCATION DISTRICT AND AMENDING THE DEFINITIONS SECTION OF THE STEVENSON ZON-
ING CODE (SMC TITLE 17); AND REPEALING PORTIONS OF ORDINANCES 894 AND 1030 subject to SEPA and a completed map with a 2nd by Masco. Unanimously approved

Draft Agreement for development of Courthouse Lawn
Scott Anderson said they did not talk to the commissioners, but in the next few weeks they will ask them. They plan to have a round table with them and then get on the agenda. Woodrich said he is representing the city’s interest only in drafting this, not supporting it. He said if the county wants the agreement changed they should seek their own council. Muth asked why they are approving it. Anderson said because there is money involved they want to be sure the county wants to go along with this before using the funds. Hogan said the direction from Council was to protect the city’s interest. Weissfeld asked about section eight (8), we assume liability once it's transferred. Woodrich said you aren’t in the chain of this property. Hogan said this was discussed a few months ago, he said the city doesn’t necessarily get the property but they get permission to use it. Shumaker said they have another entity that may want to accept this, the Metropolitan Park District being considered. Cox said we can put in the Parks District later. Mayfield said it was approved through TAC. The request was through SBA. Once the county signs the agreement the 30K can be transferred to SBA.

Letter from Skamania County Chamber of Commerce
Weissfeld said she is troubled with the continuing presence of Paul Pearce on the chamber board after the vile voice mail he left. She said as a private citizen she can request his resignation. She asked if the City Council was interested in sending a letter to the chamber saying this is not how they want to be represented as a board. Muth said city council is a separate entity, all issues aside; they don't function with their rules. Shumaker said we do, Masco is a voting member as a representative of your board. MUTH isn't in agreement with a letter but is in agreement of having Masco state an opinion. Weissfeld made a motion that Masco brings city council’s concern to the chamber and ask for his resignation with a 2nd by Mayfield. Masco clarified that Pearce is not a public official; he's a chamber board member. Weissfeld said he is to her and she feels it is a conflict of interest. Masco asked her if conflict of interest was in the motion. Woodrich asked what the motion is specifically saying. Weissfeld said yes a conflict of interest was in the motion. Weissfeld made a motion that Masco bring city council's concern to the chamber of Paul Pearce’s conflict of interest and ask for his resignation with a 2nd by Masco. Majority approved, Muth disagreed. Masco said the next meeting is in August.

Public Hearing Opened at 6:45pm
Six Year T.I.P. (Transportation Improvement Plan)
Shumaker presented the recommended annual update to the Six Year T.I.P. for consideration by City Council and public comment. This is the second of two required public hearings for the Six Year T.I.P. Shumaker explained that the paperwork they were looking at is more of a menu, the items on the menu are selected as they need to complete them. There was no public comment and no council comment.

Public Hearing Closed at 6:51 pm

Muth motioned to approve the Six Year T.I.P. (transportation improvement plan) with a 2nd by Mayfield. Unanimous approval

NEW BUSINESS
City Council Vacancy
Cox said that City Council will be interviewing three (3) citizens for the vacancy of City Council position number four (4). They are Scott Anderson, Dave McKenzie and Jennifer Collins Taylor.
Scott Anderson Interview
Cox asked why Anderson wanted this position. Anderson said looking back on his efforts so far, SBA, Downtown Revitalization and Planning Commission, it is another way to encourage that the comp plan is moving along in the right direction. That was one of the projects he had with the planning commission. Anderson also mentioned economic diversity. Weissfeld asked if there was anything about him or his activities that would present a conflict. Anderson said maybe the downtown development discussion on funding. He is currently head of SBA and doesn't feel it's a conflict. Masco asked if he has time for the position. Anderson said he works in the Gorge and his boss is willing to be flexible, he has the advantage of being around. Masco said he may be assigned to sit on boards. Anderson said it's his last year on the AYSO. Cox said this term would end in December 2015, does he want to continue. Anderson said yes, he would like to continue. Weissfeld wanted confirmation he would resign from Planning Commission but stay on as SBA. Anderson said he would entertain any potential conflicts. Weissfeld thinks because of funding there is a conflict with SBA. There is a lot of money and direction to SBA and Chamber; she feels it's a conflict. If she would like to see him resign from SBA. Cox said TAC provides the funding. Weissfeld said it's not insurmountable. Woodrich explained that a conflict of interest is when someone has a personal contractual interest that exceeds $1,500 a year. Incompatible offices are when you have an obligation of one office that conflicts with the obligation of another. He said he is probably not in a conflict of interest. Anderson doesn't get any personal gain from the money. Anderson said it's interesting this was brought that up, because he didn't see on his radar that there would be any conflict. He said there would be a few agenda items he'd like to see move along. If it does become an issue, he is not saying he would run out and resign, but he is willing to discuss resigning as president of SBA. Masco said he could be the City Council representative. Anderson said that Van Pelt brings a viewpoint they don't have; he brings insight that wouldn't have been possible. Being part of SBA may help bring a new facet. Muth thinks Anderson would make a great addition to the council. Cox said if he isn't able to be in this position, he hopes he runs when a vacancy becomes available. Woodrich clarified, said this position fills the term until the next election. Position Four (4) expires 12/2015. Woodrich did not want to commit to the duration of the office without more review. Hogan and Woodrich will review this.

Dave McKenzie Interview
McKenzie said that for the last 20+ years he has worked for the Department of Revenue property division; he started as an appraiser and now has a staff of appraisers. He is beginning to wind down on his career but has probably five (5) years left. He and his wife have rental properties in Stevenson, North Bonneville and Carson. He left City Council four and a half years ago (4.5). He thinks this is the first meeting he's been at since he walked out. He loved it for twenty (20) years. He told himself if there was a time he thought about running, it was time he needed to step away. He thought about going for a 6th term, so he stepped away. He was glad for it, but he loves this community and is here for the long haul. He's coached youth sports and was always very involved with the school system, two of his children are back in the North Bonneville community, he was also involved with the chamber, SBA and in 1984 or 1985. Donna Rush and he invented Sternwheeler Days. It was extremely successful for four to six (4-6) years then dwindled down. He was also involved with the domestic violence program and the loan committee portion of EDC. His wife is supportive of City Council. He wants to continue and is not continuing as just one term. His point of view is not how he can stop something from happening, a lot of times you are brought a circumstance. He likes to take the attitude of how can he can fit that in (the circumstance). That is the attitude that he is bringing this time. Mayfield asked about conflicts with City Council duties. He said there aren't any that he knows of; he's not doing anything different than when he was in the Mayoral position. If something comes up that even has an appearance of conflict he has no problem stepping away from the conflict. He has a couple of properties in the area; he said a lot of them have Stevenson properties. He discussed his old driveway, he and his family came home from Portland one day and his
driveway was being plowed by a city worker. He asked them to leave. He went to the city and made sure they knew to not plow his driveway. Cox urged him to run again for any open positions that would ever come up again. McKenzie said one last thing; he believes that Jennifer Collins Taylor would be an excellent choice.

Jennifer Collins Taylor Interview
Cox said her father was the Public Works director for many years. Taylor said currently she is at Insitu and has been for five (5) years, one thing was to find a home for Insitu. She is from this community but there were some elements missing. She would like to build up this area for more opportunities. Prior to Insitu she was at The Port of Portland in the Real Estate and Facilities department. Masco asked if she has enough time for meetings, preparation time, and time for extra boards. She said she is a mom to twin boys and she does work fulltime. She can make the time, as her work commitments are flexible, and she can step away. Weissfeld asked about her financial experience. She has managed budgets for many years, procuring money, capital approval, etc. She is not a book keeper, but as far as forecasting large numbers she has much experience. Weissfeld asked if she is involved with other boards in the community. She said not at this time, but she was on EDC prior to having her twins. Mayfield asked if any of her activities would pose a conflict. Taylor said no. She said born and raised here, felt there was no job opportunity here, moved out and was fortunate to move back with Insitu. She considers The Gorge her community. She wants to see more industrial properties in Stevenson and wants to partner with The Port to make that happen. Weissfeld asked her view on economic development and tourism. She said she has straddled both; she remembers how idealistic the community was growing up and how different it is now. She feels that tourism doesn’t sustain the jobs for families. She would like to see more small entrepreneurial businesses here. She said that tourism is great but wants to diversify. Cox said Mayfield is working with Waymire at the EDC to try and recruit new businesses. Cox urged her to run again for any open positions that would ever come up again.

Woodrich said city council can discuss the candidate interviews in executive session, which will be at the end of the meeting to accommodate the public.

Wallis Engineering Contract Approval
Public Works Director Eric Hansen requests Council approval of the attached contract with Wallis Engineering for General Engineering Services through December 31, 2014, not to exceed an amount of $7,500. Woodrich clarified that this is a request for proposal, not a bid. They are choosing them as the most qualified and then negotiations can move forward. Shumaker said they have been good to work with.

Masco moved to direct and authorize the mayor to approve the contract with Wallis Engineering for General Engineering Services through December 31, 2014, not to exceed an amount of $7,500.00 with a 2nd by Mayfield. Unanimously approved

Horse Drawn Carriage Contract Approval
Hogan requested Council approval for a contract with Eilene White to allow a horse drawn carriage ride service in the City of Stevenson. Hogan said twenty (20) years ago Stevenson had a horse drawn carriage. She will pick up at the ships and drop off by her store, if allowed. Once a year she would ride from fairgrounds across Hwy 14 and she is working with WSDOT on that. Weissfeld asked about clean up. Hogan said that has been addressed, the horse wears a diaper. Mayfield asked if this allows her to hang out on the street, a side area by the boat ramp, or on the landing. Hogan said it doesn’t reserve her a spot; she needs to ask The Port if on Port property. Mayfield asked because it is on City and Port property. Woodrich said she would need to secure a spot with The City and The Port as applicable. She doesn’t need an agreement per se. This document deals with liability issues with running the carriage on city property. Hogan said he will discuss this with her and work out a separate parking agreement if
necessary.

Mayfield moved to approve the contract with Eilene White to allow a horse drawn carriage ride service in the City of Stevenson with a 2nd by Weissfeld. Unanimously approved

Water & Sewer Service Exemption Request
Helen Pollock and Rob Barrick request Council consideration of providing water and sewer service to their property outside of the City limits. Hogan said there is a city ordinance that covers this; it would be unusual for City Council to approve this request. He told council that they have an ordinance and they should follow it. Cox said they have held strongly to the ordinance for years. Annexation took place four to five (4-5) years ago on Bone Road. Property owners with enough assessed value can be annexed into the City. Most of her neighbors are already on city supplies even though they aren't in the city. Cox said in 1972 some people were grandfathered into the city, if they choose to turn off their services they won't turn them on again. Pollock said most of her neighbors have city utilities she doesn’t know why they would annex in. They are new to the area and it would feel like they are preying on their neighbors. She has been told the utilities run under her property. The house next door has an easement for septic drain field. They want to sell a small parcel of their land to go on city supply. Cox suggested the annexation process or to build. She said it's a lengthy process and very costly. Masco said you can ask Shumaker the process and Pollock said she did. Shumaker said it's a two (2) step process. Acreage or assessed value require neighbors if they want to be annexed too. Shumaker said they may not need more properties but City Council may want more properties annexed along with it. Cox suggested some items to present to neighbors to make the annexation more positive. Shumaker said the city only asks them to ask their adjacent neighbors. She says it's too time consuming and cost prohibitive. She would be forced to sell her property. Masco said the ordinance doesn't allow the city to bring their services to their property. Pollock wanted to confirm that when the city water runs directly beneath they can't tap into it. Cox said no. Pollock asked if there would be a vote by council and was told no.

Resolution 2014-272 Metropolitan Park District
This resolution would authorize a ballot proposition for creation of a metropolitan park district to operate the pool with joint administration by Skamania County and the City of Stevenson. The city and county would assign who would be on it and it would be a separate taxing entity. Existing City Council and County Board of County Commissioners would be on the board, there would be no election for initial board members. Council is approving to add it to the ballot. Woodrich said this is timely for the November election. Mayfield thinks it's great. Shumaker said this resolution is only on the pool. He asked if council wanted the money spent on other items. He asked if this was just for the pool or for a wider usage. Weissfeld likes it being made wider for other uses. Hogan said Spencer's initial thought was the pool only. Possibly more once it's established, but the initial request if just for the pool to keep it simple. Weissfeld said she would leave that up to the committee that is working on this.

Mayfield moved to approve Resolution 2014-272 authorizing a ballot proposition for creation of a Metropolitan Park District to operate the pool with joint administration by Skamania County and the City of Stevenson with a 2nd by Masco. Unanimous approval

ATV Use Request
Hogan explained to city council that they would have to pass an ordinance before ATV use could be permitted in the city. He asked if council was interested is such an ordinance. Buettner spoke of several benefits to ATV use within city limits which included saving parking space and being safer than motorcycles and street bikes, fuel benefits. He also said the city could enforce decibel readings requirements, require a spark arrester and reminded council of the required inspection. Hogan reminded City Council that they could add a restriction against use on Hwy 14 if they chose to. Woodrich said the
City of White Salmon did not approve ATV use; their concerns were safety of ATVs on roads. He said the City of Bingen made a complete opposite decision. He said that WA State DOL says the people have to complete a disclaimer releasing DOL and the State from all liability by operating on roadways. **Woodrich** suggests a similar licensing indemnification. **Bolby** explained the inspection process, said the ATVs aren't designed to go over 25-30 mph. **Bolby** said he can provide what the state requires to pass inspection. They were for off road use only, but with modifications they are road worthy. **Bolby** said when customer signs that sheet the state is released of liability. **Read** asked about liability insurance and **Buettner** said it’s the same as a motorcycle. **Read** asked because the school requires proof of insurance for parking/driving to school. **Repar** asked if helmets were required and if there could be a fire hazard with a missing spark arrestor. The answer was yes, there could be a fire hazard if removed and helmets are required. **Repar** asked if this would allow the use of golf carts and was told yes, it would include golf carts. She wants to know what the city noise ordinance is. **Shumaker** said it addresses residential to residential or building to building. The sound has to be for a duration of ten (10) minutes. So driving by wouldn't meet the duration requirement. **Weissfeld** wants to explore it further. **Muth** wants to review Bingen's ordinance first. **Woodrich** said he thinks Bingen wasn't aware of the liability issues as much as the City of Stevenson is. **Hogan** agreed to draft an ordinance for council consideration.

**City Administrator and Staff Reports**

**Hogan** won't be here for the July meeting; **Carla Cosentino** will be assisting with preparing the agenda and organizing the meeting.

**Cascade Avenue**

**Shumaker** said ADA (American Disability Act) requires a wider sidewalk. He said they will run out of money. Shumaker said they were surprised with that sum so they are trying to decide what is most important and are requesting the city council’s help with the needed changes due to the ADA requirement. City Council does not feel equipped to answer tonight, they need to know more about the usage and want to review the map before making any decisions.

**Shumaker** announced that there is a bid out for construction of the trail extension. **Shumaker** announced that the SW Clean Air agency is hiring a new general executive director in July.

**Quad Gates**

**Hogan** said they received a draft contract from BNSF. It’s about fifty (50) pages long. He said the good news is that finally they have a draft contract in hand. The last three (3) months of the year is a dead zone, and they won't get to work on it during that time. It will very likely be next spring for the actual work to be done.

**Voucher Approval**

May 2014 Payroll checks and June 2014 Accounts Payable checks have been audited and are presented for approval. May payroll checks 8503 thru 8523 total $74,619.28 including electronic tax payment of $12,423.08. June Accounts Payable checks 8502 & 8524 thru 8579 total $150,776.37 including $2,958.86 ACH excise tax payment and a $16,335.00 ACH sewer outfall loan payment. There were no investment purchases in May 2014. Expenditure summary reports are attached for your review. Detailed claims vouchers will be available for review at the Council meeting.

**Muth** motioned to approve vouchers with a 2nd by **Masco**. Unanimously approved.

8:46pm Executive Session Opened for Fifteen (15) Minutes under RCW 42.30.110(h)

8:59pm Executive Session Closed and Regular Session called to order by Mayor Frank Cox.
Muth moved to appoint Scott Anderson to fill vacant city council position number four (#4) with a 2nd by Mayfield. Unanimously approved

Mayor Frank Cox thanked Jennifer Collins-Taylor and Dave McKenzie for applying for the vacancy and encouraged them to consider re-applying next year when he expects one or more positions to become vacant, and also to consider applying to serve on the planning commission.

9:00 PM ADJOURNED

________________________________________  ______________________________________
Frank Cox, Mayor                           Nick Hogan, City Administrator/Clerk

Minutes by Melissa Anderson