AGENDA
CITY OF STEVENSON COUNCIL MEETING
February 20, 2014
6:00 p.m., City Hall
(Revised February 19, 2014)

1. CALL TO ORDER: Mayor to call the meeting to order and conduct roll call. Excused Absences – No absences requested by Council.

2. CHANGES TO THE AGENDA: The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council.

3. INTRODUCTION OF GUESTS: Mayor to introduce any guests present.

4. MINUTES: The following minutes have been circulated and are ready for discussion and approval:
   a) January 16, 2014 Council meeting

5. CONSENT AGENDA: The following items are presented for Council approval. Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.
   a) Water adjustment – Wendy Peppiatt (meter No. 104100) requests a water adjustment of $64.97 for broken water lines which they have since repaired.
   b) Liquor license renewal – A&J Select Market. Please remove from consent agenda for discussion if you object to renewal of this license.
   c) Liquor license application in lieu of current privilege – Columbia River Wine Sellers. Please remove from consent agenda for discussion if you object to issuance of this license.
   d) Liquor license application - Iron Man Strong Ale Festival (SBA). Please remove from consent agenda for discussion if you object to issuance of this license.

6. PUBLIC COMMENTS: This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker, or five minutes when speaking on behalf of a group. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.

7. FIRE DEPT UPDATE: Monthly report from Fire Chief Wayne Martin.

8. OLD BUSINESS:
   a) Truck Traffic on 2nd Street - SBA President Scott Anderson would like to address the Council concerning truck traffic on 2nd Street.
   b) Right of Way Permit Application - The Port of Skamania County has submitted a Use of Right of Way Permit application for Leavens Street Point.
c) **Shorelines permit for Sewer Outfall Extension** – Advanced American Construction, the contractor performing the sewer outfall extension work, has asked us to request an extension of the work window with the Washington Department of Fish and Wildlife (WDFW) in case instream work is not finished by the current permit end date of February 28th. Planning Director Ben Shumaker will discuss how an extension of the WDFW permit relates to the Shorelines permit issued by the City of Stevenson.

d) **Letter of Support for Bridge of the Gods Pedestrian lane** – Dana Hendricks, Regional Representative for the Pacific Crest Trail Association, has requested the City write a letter of support for a Bridge of the Gods pedestrian lane. Draft letter of support is attached for your consideration.

e) **Fire Hall** – Fire Chief Wayne Martin and City Administrator Nick Hogan would like to address City Council about the fire hall, the possible joint emergency facility, and our next steps.

9. **NEW BUSINESS:**

a) **Training Request** - Planning Director Ben Shumaker would like to attend a Cultural Resources Workshop at Central Washington University in Ellensburg, Washington. Cost for the three day class is $325, plus approximately $600 for travel, lodging, and meals (at government rates). Governor’s Executive Order 05-05 issued in November, 2005, requires all state agencies with capital improvement projects, and certain state-funded projects, to integrate the Department of Archaeology and Historic Preservation (DAHP), the Governor’s Office of Indian Affair’s (GOIA), and concerned tribes into their capital planning process.

b) **Training Request** – City Administrator Nick Hogan would like to sign up for two upcoming training sessions: A one-day “New Clerk/Treasurer” training session sponsored by Vision PS (our accounting software provider) for a cost of $895, and the WCMA Northwest Regional Management conference to be held at Skamania Lodge March 26th through March 28th for a cost of $325.

c) **Vacation Buyout request** - One employee is requesting buyout of a portion of their vacation this year. (Please see attached Vacation Buyout Request form).

d) **Contract approval** - Public Works Director Eric Hansen requests Council approval of the attached contract with Utility Services Associates for a leak survey and pinpointing project for a total cost of $3,850.

e) **Resolution 2014-269 LGIP services** - The State Treasurer’s Office has requested that all local governments participating in the State of Washington Local Government Investment Pool (LGIP) review the attached prospectus and prepare a new resolution authorizing participation in the LGIP. Resolution 2014-269 is attached for Council consideration.

f) **Courthouse Lawn** – Scott Anderson, representing the Downtown Revitalization Committee, would like to address City Council about the possibility of converting the County courthouse lawn into a more tourist-friendly community space, such as a courtyard plaza.

g) **Hollstrom Road** – J.P. Hollstrom has requested an address for his property at the end of the unimproved road to allow construction of a residence on that site. As per City standards, the road would first need to be brought up to current City standards for private streets.
10. **INFORMATION ITEMS:**
   a) **Sheriff’s report** – A copy of the Skamania County Sheriff’s report for January, 2014, is attached for your review.
   b) **Audit update** – City Administrator Nick Hogan will provide an update on the status of the 2011 and 2012 financial statement audits being conducted by the Washington State Auditor’s Office.
   c) **Objection Letter for Marijuana License Applications** – Attached for your information is a copy of a recent letter from The Yakama Nation stating their intention to object to all applications for marijuana licensing.

11. **MAYOR AND COUNCIL REPORTS**

12. **CITY ADMINISTRATOR AND STAFF REPORTS:**
   a) **City Administrator’s report** – City Administrator Nick Hogan will update Council on recent activities.
   b) **City staff reports**:
      i) Public Works Director Eric Hansen will provide an update on the current status of:
         1. The Sewer Outfall extension
         2. Cascade Avenue and Quad Gates projects
      ii) Planning Director Ben Shumaker will provide feedback on the request he submitted for students in the PSU Masters of Planning program to review downtown parking in the City of Stevenson.

13. **VOUCHER APPROVAL**: January 2014 Payroll Checks and February Accounts Payable Checks have been audited and are presented for approval and payment. January payroll checks 8206 thru and including 8227 for a total amount of $73,973.13 (list includes EFTPS electronic tax payment for $12,198.95). February 2014 Accounts Payable Checks 8228 thru and including 8280 for a total of $133,356.74 (list includes $1,763.93 ACH excise tax payment.) There were no investment purchases in January 2014. Expenditure summary reports are attached for your review. Detailed claims vouchers will be available for review at the Council meeting.

14. **ISSUES FOR THE NEXT MEETING**: This provides Council Members an opportunity to focus the Mayor and Staff’s attention on issues they would like to have addressed at the next council meeting.

15. **ADJOURNMENT**