AGENDA
CITY OF STEVENSON COUNCIL MEETING
November 21, 2013
@6:00 PM

ROLL CALL
Mayor to take roll call

EXCUSED ABSENCE
Amy Weissfeld

INTRODUCE GUESTS
Mayor to introduce guests

MINUTES
October 24, 2013 minutes have been circulated and are ready for discussion and adoption. (Regular minutes, delayed meeting). Special Meeting Minutes from November 7, 2013 are ready for discussion and adoption.

CONSENT AGENDA
The following items are presented for council approval:
1. A copy of the Skamania County Sheriff’s Report for October 2013 is attached.
2. Eric Hansen is requesting overtime for a water plant repair on 10/23 – two hours required.
3. FYI – Copy of the Columbia Gorge Scenic Area Office’s review of the potential proposals to the update of the Columbia River Treaty.
4. No objection to the renewal of spirits/beer/wine liquor license for Big T’s Diner.
5. Council has no objection to the issuance of a new liquor license to a beer/wine specialty shop – applicants are Helen Pollock and Robert Barrick.
6. Staff has petitioned to close City Hall on Tuesday, December 24 – staff will use a vacation or personal leave day.

   Action needed on the Consent Agenda.

PUBLIC COMMENT
This is an opportunity for members of the audience to address specific issues not itemized elsewhere on the agenda.

Benny Sciacca
Requested twenty minutes on the agenda to address SR14/First Street concerns.

Old business
ORD – AMENDMENT

PUBLIC HEARING SET FOR 6:25 PM
A public hearing to take comment on the City Council’s amendment of Ordinance No. 2013-1071 – Ordinance No. 2013 – 1072 “An Ordinance of the City of Stevenson, Washington, amending Section 13(d) of Ordinance No. 2013-1071 to provide for the application of any funds remaining in the City’s Construction Account after the completion of its Project to repayment of principal on the Bond”

There was an error made by the consulting bond attorneys (Foster Pepper) in drafting one section of the bond ordinance. The section (13. D.) originally stated:

Construction Account. Bond proceeds shall be deposited into the Construction Account. The costs of carrying out the Project, including the costs of issuing the Bond, shall be paid from the Construction Account. In the event Bond proceeds remain in the Construction Account after all costs of the Project have been paid, such proceeds shall be transferred to the Debt Service Account and used to pay principal and/or interest on the Bond.

Rural Development legal counsel caught the error and asked for a change. Foster Pepper responded as follows:

(d) Construction Account. Bond proceeds shall be deposited into the Construction Account. The costs of carrying out the Project, including the costs of issuing the Bond, shall be paid from the Construction Account. In the event Bond proceeds remain in the Construction Account after all costs of the Project have been paid, such proceeds shall be transferred to the Debt Service Account and used to pay principal and/or interest on the Bond as soon as practicable as an extra payment in accordance with the provisions of Section 5.

A copy of the Ordinance amending this section is attached.

OUTFALL UPDATE

The two easements have been acquired and recorded. Due to the Federal sequestration final bond review by RDA was delayed until late October. The Bond is obligated and filed and will be effective five days from publication of the correcting amendment.

After discussion with Rural Development (RD) Duncan-Cole directed engineering to place ads and file the bid documents with the Plan Centers; Duncan-Cole placed ads in the Pioneer and in the Office of Minority and Women Owned Businesses web site. Sealed Bids are scheduled to be opened Wednesday, December 4, 2013 at
noon. We are hoping the Council will be able to award bid that evening at a special council meeting.

After a review of the environment permits engineering suggested to Hansen that an extension on one permit may be needed. Hansen will discuss status and progress.

And Hansen will address a request from engineering for a contract amendment. Please see attached.

OUTFALL SHORELINE PERMIT B. Shumaker will address the shoreline permit application process the City Council will need to observe for the outfall extension. Please reference packet.

ORD – ZONE CHANGES For adoption “An Ordinance Amending the Standards and Review Process for Accessory Dwelling Units; Allowing Signs Identified in the Wayfinding Master Plan; Amending the Principal and Conditional Uses of the Public Use & Recreation District; Rezoning Certain Properties in the City of Stevenson, Washington; Amending SMC Title 17; and Repealing Portions of Ordinances 894, 1030, and 1051.

SEPA APPEAL M. Repar has objected to the determination made during the SEPA review of the zoning changes. Legal counsel will address the timeline identified.

FY’14 Budget Public Hearing set for 6:45 PM to address the FY’14 Budget. Special focus on the following budgets:
Tourism Promotion Budget
Water/Sewer Budget (in a later packet)

NEW BUSINESS

JUDGE APPOINTMENT Mayor Cox will be renewing Brad Andersen’s appointment as municipal judge for the following term - January 1, 2014 to December 31, 2017. Staff have negotiated a new contract.

SURPLUS RESOLUTION City staff has presented a list of items recommended for surplus. Approval of actions proposed for disposal needed. This is a two step process and we will be seeking final approval of the Resolution to Surplus at the next regular meeting.

DOMESTIC PARTNER RESOL At our regular October meeting we discussed the need for a resolution recognizing the City’s recognition of Domestic Partners and their access to certain benefits as allowed by Section 7.3 of the City’s Personnel Policy. This past month we discovered that our health benefit provider requires a
Resolution as well. Please see attached –“ Resolution No. 2013 – 0262 A Resolution of the City of Stevenson Permitting Domestic Partner Benefit Eligibility to Domestic Partners of Full Time Employees and Definitions Thereof”.

PARKING STUDY

One of the persistent questions from the business community is the “downtown parking”. The City has not revisited its parking standards since the mid-1990’s. Please see attached proposal. The FY’14 Budget was built to address a special project and adequate funding is in place to address a potential match of $2,000.

UPDATES

Mayor
City Council member Mayfield – Elected Officials Forum
Stevenson Business Association – Quick update